GOVERNING BOARD SPECIAL MEETING
MEETING AGENDA

Central Sierra Economic Development District Board of Directors
Friday, August 04, 2023 (9:30am)

Teleconference (Non-voting Attendees):
https://us02web.zoom.us/j/6067573943
Phone audio: (669) 900-9128
Meeting ID: 606 757 3943

In-Person (Primary Location):
197 Mono Way, Suite B
Sonora, CA 95370
(209) 588-1150

In-Person (Amador Location):
1 Prosperity Court
Sutter Creek, CA 95685
(209) 267-5590

In-Person (Calaveras Location):
7 Main Street
San Andreas, CA 95249
(209) 754-4242

In-Person (Mariposa Location):
5362 Lemee Lane
Mariposa, CA 95338
(209) 966-3643

CSEDD Governing Board Members (12):

JPA Member Agency	Elected Board Member	Citizen Board Member
Alpine County	Terry Woodrow, Supervisor	JT Chevallier
Amador County	Frank Axe, Supervisor	Karen Warburton
Calaveras County	Benjamin Stopper, Supervisor	Kathryn Gallino
Mariposa County	Danette Toso, Supervisor	~~Tara Schiff~~ (resigned)
Tuolumne County	Anaiah Kirk, Supervisor	Robbie Bergstrom
City of Angels Camp	Caroline Schirato, Council Member	
City of Sonora	Suzanne Cruz, Council Member	

1. **CALL TO ORDER**
   1.1. Roll call / Establish quorum

2. **ORAL COMMUNICATION**
   The Public may speak on any item not on the printed agenda. No action may be taken. [Gov. Code § 54954.2(b)(2)]

3. **CONSENT AGENDA**
   The following Consent Agenda items are expected to be routine. They will be acted upon by the District Board at one time. Any Board Member, staff member or interested person may request that any Consent items be removed for discussion.
   3.1. Approval of Minutes of the February 16, 2023 CSEDD Governing Board Meeting
   3.2. Approval of Minutes of the May 18, 2023 CSEDD Governing Board Meeting

4. **ACTION ITEMS**
   4.1. Review and approve contract with MLJT to provide administrative services to CSEDD (Dave Thoeny)
   4.2. Review and approve application to US EPA Solar for All grant (Kathryn Gallino)
   4.3. Review CASF grant and approve implementation and contract direction (Kathryn Gallino)

5.   INFORMATION/DISCUSSION ITEMS
   5.1. Update on the Comprehensive Economic Development Strategy (CEDS) project - Chico State Enterprises
   5.2. Update on the Community Economic Resilience Fund (CERF) Regional Planning Grant – Sierra Business Council
   5.3. Update on Eastern Sierra K-16 Planning Grant – ARCHES
   5.4. Board member topics of interest (Roundtable)

6.   2023 MEETINGS (all 9:30 – 11:00 am)
   August 17?, November 9

7.   ADJOURN

Central Sierra
Economic Development District

GOVERNING BOARD MEETING

AGENDA
Thursday, February 16, 2023 9:30 a.m.
Locations:

In Person:	**Teleconference:**
197 Mono Way, Suite B	Join Zoom Meeting:
Sonora, CA 95370	https://us02web.zoom.us/j/6067573943
(209) 533-3396	Dial-in audio: 669-900-9128
	Meeting ID: 606 757 394

CALL TO ORDER – ROLL CALL

JPA Member	Member Name	Present	Absent
Alpine County Supervisor	Terry Woodrow	X	
Alpine County Citizen Member	JT Chevallier	X	
Amador County Supervisor	Frank Axe	X	
Amador County Citizen Member	Karen Warburton	X	
Calaveras County Supervisor	Benjamin Stopper (Chair)	X	
Calaveras County Citizen Member	Kathryn Gallino	X	
Mariposa County Supervisor	Rosemarie Smallcombe	X	
Mariposa County Citizen Member	Tara Schiff	X	
Tuolumne County Supervisor	Anaiah Kirk (Represented by Alternate Jaron Brandon)	X	
Tuolumne County Citizen Member	Robbie Bergstrom	X	
City of Angels Camp	Caroline Schirato, Council Member	X	
City of Sonora	Suzanne Cruz, Council Member	X	

Guests: Nina Rhodes (Mariposa Citizen Member Alternate), Ann Segerstrom (City of Sonora), Karl Dambacher, Len DeGroot (Tuolumne County), Courtney Farrell (Chico), Vicki Doll (Chico), Fawn McLaughlin (Chabin Concepts), Melissa Kovacs (Chico), Erika Harvey (Sierra Business Council)

1. **ACTION ITEM:**
    a. Consideration of Adopting a Resolution *Re-Authorizing* Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding CSEDD Board Meetings in Person or Remotely
        Motion accepted, (M) J. Brandon, (S) T. Woodrow, ayes carried.

2. **ORAL COMMUNICATION:** The Public may speak on any item <u>not</u> on the printed agenda. No action may be taken. [Gov. Code § 54954.2(b)(2)]
    None.

3. **CONSENT AGENDA:** The following Consent Agenda items are expected to be routine. They will be acted upon by the District Board at one time. Any Board Member, staff member or interested person may request that any Consent items be removed for discussion.
    a. Approval of Minutes of the December 8, 2022 CSEDD Governing Board Meeting
        Minutes accepted, (M) T. Schiff, (S) T. Woodrow, ayes carried, 3 abstain.

4. **ACTION ITEMS:**
    a. Elect 2023 Chair and Vice-Chair
        Ben Stopper elected for 2023 Chair, (M) T. Woodrow, (S) J.Brandon, ayes carried.
        Terry Woodrow elected for Vice Chair. (M) F. Axe, (S) B.Stopper, ayes carried.

5. **INFORMATION/DISCUSSION ITEMS:**
    a. Welcome Rosemarie Smallcombe to the CSEDD Board as Mariposa County's Elected Member
        The board welcomed new member from Mariposa, Rosemarie Smallcombe, and new Tuolumne Citizen member, Robbie Bergstrom.
    b. New Brown Act rules concerning teleconference attendance by board members – David Thoeny
        D. Thoeny notified the board that starting Feb. 28th, voting board members will need to attend meetings in-person to abide by a recent update to the Brown Act regulations. The board gave Dave direction to add alternate Mother Lode Job

Training locations as future permanent teleconference locations for CSEDD Meetings, which will be open to the public following Brown Act guidelines.

c. Designated counties for flood disaster assistance (FEMA & SBA)
   K. Gallino shared that Calaveras County was not originally included the FEMA disaster assistance but has since been added and received declarations for individual and public assistance. She advised that the other member counties check on their status for FEMA and SBA designation.

d. Update on the California Advanced Services Fund (CASF) Rural and Urban Regional Broadband Consortia grant application – Kathy Gallino
   Kathy notified the board that she and CSEDD staff are working on finalizing paperwork for CASF and will be receiving the first round of funding. K.Gallino also notified the board that she would like to schedule a kick-off meeting with those from the board that are on the CASF/Broadband team.

e. Update on the Community Economic Resilience Fund (CERF) Regional Planning Grant – Sierra Business Council (SBC)
   Erika Harvey from SBC updated the board that they still have not gotten an update on the grant award. In the meantime, the SBC has published 3 job postings for this project and are trying to get people to sign up for the High Road Transition Council (HRTC) and HRTC sub-committees. R.Smallcombe suggested sending the postings to Sierra Nevada Alliance. K.Warburton asked for details on how the signups are conducted for HRTC sub-committees and if there is a way to see who has already applied. Erika informed the board that they are trying to get initial signups right now, then those people will be distributed amongst the sub-committees. She also informed the board that she will send out an email with details on who has already signed up.

f. Update on Eastern Sierra K-16 Planning Grant – ARCHES
   Dave gave a brief overview on the Eastern Sierra K-16 Planning Grant. The board requested that the meeting invites be sent to the county superintendents and include other education partners. The board also requested more information on the grant such as the grant amount and project details. CSEDD staff informed the board they will reach out to the grant organizer with the board's suggested contacts to include and will request that a grant representative be present at the next meeting to answer and of the board's questions.

g. Update on the Comprehensive Economic Development Strategy (CEDS) project - Chico State Enterprises
   Courtney updated the board on the progress of the CEDS. She shared with the board that they have conducted 60 interviews. The board discussed proposed visions and goals of the CEDS. (See handouts A and B attached)

h. Board member topics of interest (Roundtable)
- *CSEDD Board staff notified the board that they will be collecting Form 700s*
- *K.Gallino notified the board that TSS is conducting a Biomass study, and that CSEDD should consider discussing this with them at a future meeting to make sure efforts aren't duplicated. She also informed the board that some of the CSEDD member counties are not in regulation with electrical vehicle compliance. T.Schiff shared that Mariposa is currently in the process of becoming compliant and is on the final step of the process.*
- *D.Thoeny announced that SBDC will be co-locating with the Sonora MLJT office and there will be a grand opening event and 2 small business workshops on February 21st.*
- *Jaron Brandon updated the board that he is the new Chair of Calaveras Healthy Impact Product Solutions (CHIPS), and they are currently looking for additional board members and participants. He also informed the board he is applying for a seed program for bio bricks. In addition, he has been in contact with Mono County regarding a White River Partnership with the U.S. Forest Service to collaborate on Forest Service Worker Housing. Lastly, he notified the board that CA is in the process of their 5th climate change assessment and wants to ensure CSEDD is involved in the stakeholder process.*

6. 2023 MEETINGS: (all Thursdays at 9:30 AM)
May 18, 2023 - Board meeting
Aug. 17, 2023 - Board meeting
Nov. 9, 2023 - Board meeting

7. ADJOURN

In accordance with the American with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Administrative Assistant of Mother Lode Job Training (MLJT) at 209-588-1150. Notification 48 hours prior to the start of the meeting will enable the Administrative Assistant to make reasonable accommodations to ensure accessibility to this meeting.

Central Sierra Economic Development District Board of Directors
Thursday, May 18, 2023 (9:30am)

Teleconference (Non-voting Attendees):	**In-Person (Primary Location):**
https://us02web.zoom.us/j/6067573943	197 Mono Way, Suite B
Phone audio: (669) 900-9128	Sonora, CA 95370
Meeting ID: 606 757 3943	(209) 588-1150

In-Person (Amador Location):	*In-Person (Calaveras Location):*	*In-Person (Mariposa Location):*
1 Prosperity Court	*7 Main Street*	*5362 Lemee Lane*
Sutter Creek, CA 95685	*San Andreas, CA 95249*	*Mariposa, CA 95338*
(209) 267-5590	*(209) 754-4242*	*(209) 966-3643*

1. **CALL TO ORDER**
   1.1. Roll call / Establish quorum

JPA Member	Member Name	Present	Absent
Alpine County Supervisor	Terry Woodrow	X	
Alpine County Citizen Member	JT Chevallier	X	
Amador County Supervisor	Frank Axe	X	
Amador County Citizen Member	Karen Warburton		X
Calaveras County Supervisor	Benjamin Stopper (Chair)	X	
Calaveras County Citizen Member	Kathryn Gallino		X
Mariposa County Supervisor	Rosemarie Smallcombe		X
Mariposa County Citizen Member	Tara Schiff		X
Tuolumne County Supervisor	Anaiah Kirk	X	
Tuolumne County Citizen Member	Robbie Bergstrom		X
City of Angels Camp	Caroline Schirato, Council Member		X
City of Sonora	Suzanne Cruz, Council Member	X	

Guests: Nina Rhodes (Mariposa Citizen Member Alternate), Len DeGroot (Tuolumne County), Courtney Farrell (Chico), Vicki Doll (Chico), Erika Harvey (Sierra Business Council)

2. **ORAL COMMUNICATION**
   Guest Len Degroot, Tuolumne County Broadband, addressed the board for public comment. He notified the board that there is an upcoming Central Sierra Broadband Utility Zone Consortium grant that pays for support for Internet Service Providers (ISP) who want to apply for grants. Although important for all ISPs, it will be especially important for local ISPs to apply to get the support and consultants they need. The grant opens for applications in a couple of weeks.

3. **CONSENT AGENDA**
   3.1. Approval of Minutes of the February 16, 2023 CSEDD Governing Board Meeting
      Item deferred to next meeting due to quorum.

4. **ACTION ITEMS**
   4.1. Review and approve contract with MLJT to provide administrative services to CSEDD
      Item deferred to next meeting due to quorum.

5. **INFORMATION/DISCUSSION ITEMS**
   5.1. Update on the Community Economic Resilience Fund (CERF) Regional Planning Grant – Sierra Business Council
      Erika Harvey (Sierra Business Council) notified the board that they have hired a Westside Project Navigator that will be starting on June 1st. She shared that the initial planning phase is complete and turned in, and the Sierra Business Council will be working on the Regional Summary next. The first HRTC meeting is set to take place June 16th in Bishop, CA and at Mother Lode Job Training Tuolumne. She also notified the board that the East Side has a focus group scheduled for next week with the tribe.
   5.2. Update on Eastern Sierra K-16 Planning Grant – ARCHES
      Amy Frost informed the board that Education, I.T., and Healthcare are the three industries that have been recommended to the Executive Committee for the K-16 Planning Grant. The Executive Committee will choose two industries from the list of recommended industries to create career development and career pathways in. The board will be updated with their selection once one is made.
   5.3. Update on the Comprehensive Economic Development Strategy (CEDS) project - Chico State Enterprises
      Courtney addressed the board on this matter. She shared that her team is at a crucial part in the CEDS process where she is in need of specific project examples to connect with over-arching goals from the region.
      - *Frank Axe suggested that the CEDS addresses coordination with Regional Biomass and possibly a regional Biomass Facility.*
      - *Anaiah Kirk proposed that the CEDS include an initiative around water, specific to forest health and restoration. He shared that Tuolumne just reactivated their Water Agency and have been partnering with Turlock Irrigation District and others to get a baseline of data and information to show the impact that forest management has on watershed downstream.*
      - *Anaiah also shared his idea of involving CalTrans and the impact that closed highways have on tourism in the county. He explained that if there was an updated policy set with CalTrans to open roads by Memorial weekend, or around our "High Economic Summer" timeframe, this would benefit the counties specifically with tourism.*
      - *Amy Frost, Mother Lode Job Training Deputy Director, notified Courtney that the education piece could also touch on Industry having a voice in determining educational opportunities and the development of curriculum. She shared that there has been recent successes in creating educational and career opportunities in the region with Forestry and Healthcare. Industry, Workforce Development, and Education are working together to keep the job opportunities available to our local workforce instead of bringing in outside workers.*
      Courtney requested that board members send additional projects and initiative information by June 15th.

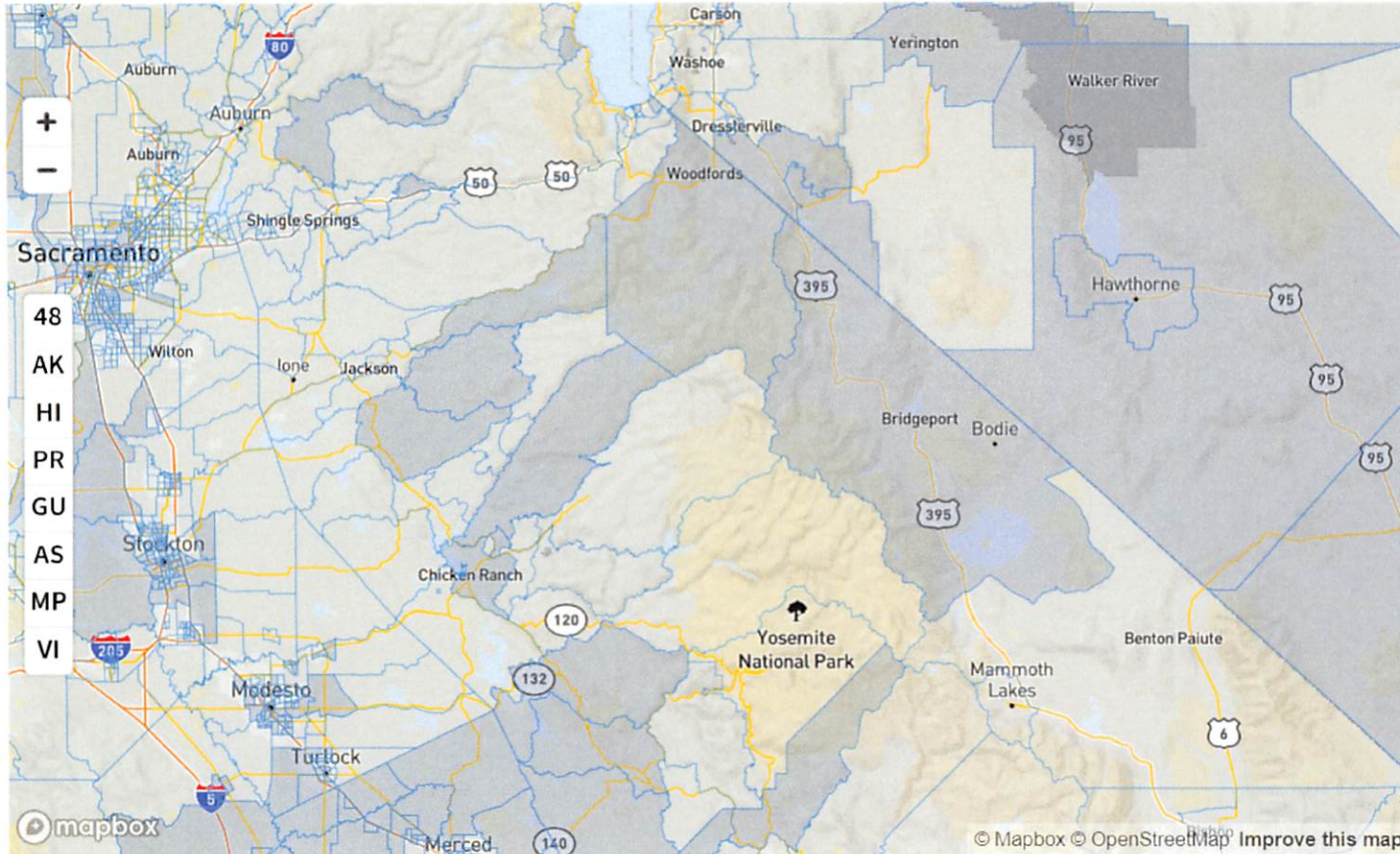   5.4. Board member topics of interest (Roundtable)
   5.5. Form 700s are due
6. **2023 MEETINGS** (all 9:30 – 11:00 am)
   August 17, November 9
7. **ADJOURN**

Five County Region Disadvantaged Populations Map

Zoom in **+** , search 🔍 , or locate yourself ◉ and select to see information about any census tract.
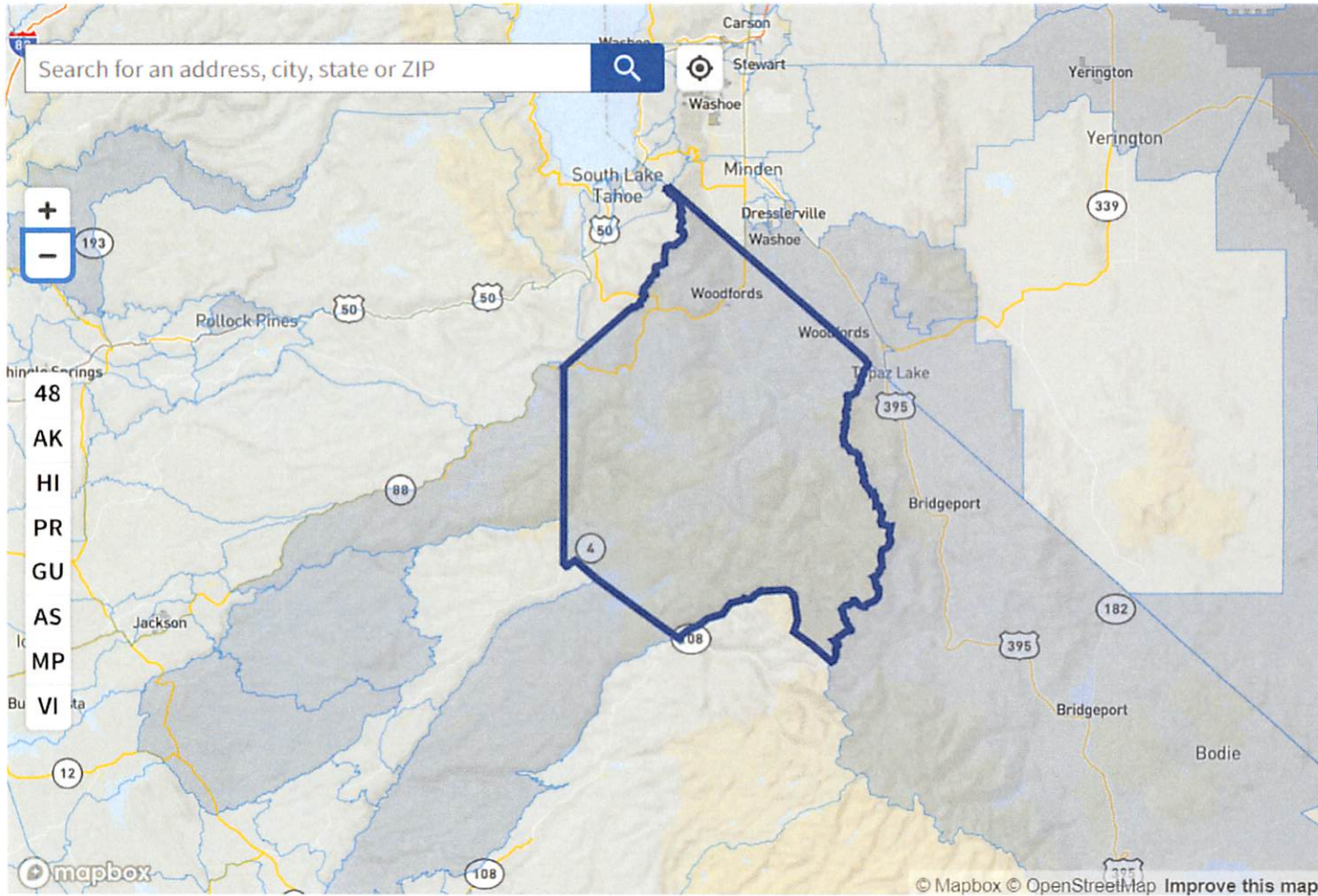
Things to know:

The tool uses census tracts ▦ . Census tracts are a small unit of geography. They generally have populations ⚌ of between 1,200 - 8,000 people.

Communities that are disadvantaged live in tracts that experience burdens. These tracts are highlighted ◯ on the map.

The tool ranks most of the burdens using percentiles ∧ Percentiles show how

Alpine – 06003010000 -- 1,039

Tract information
Number: 06003010000
County: Alpine County
State: California
Population: 1,039

Tract demographics
Race / Ethnicity (show ⌄)
Age (show ⌄)

Identified as disadvantaged?

YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.
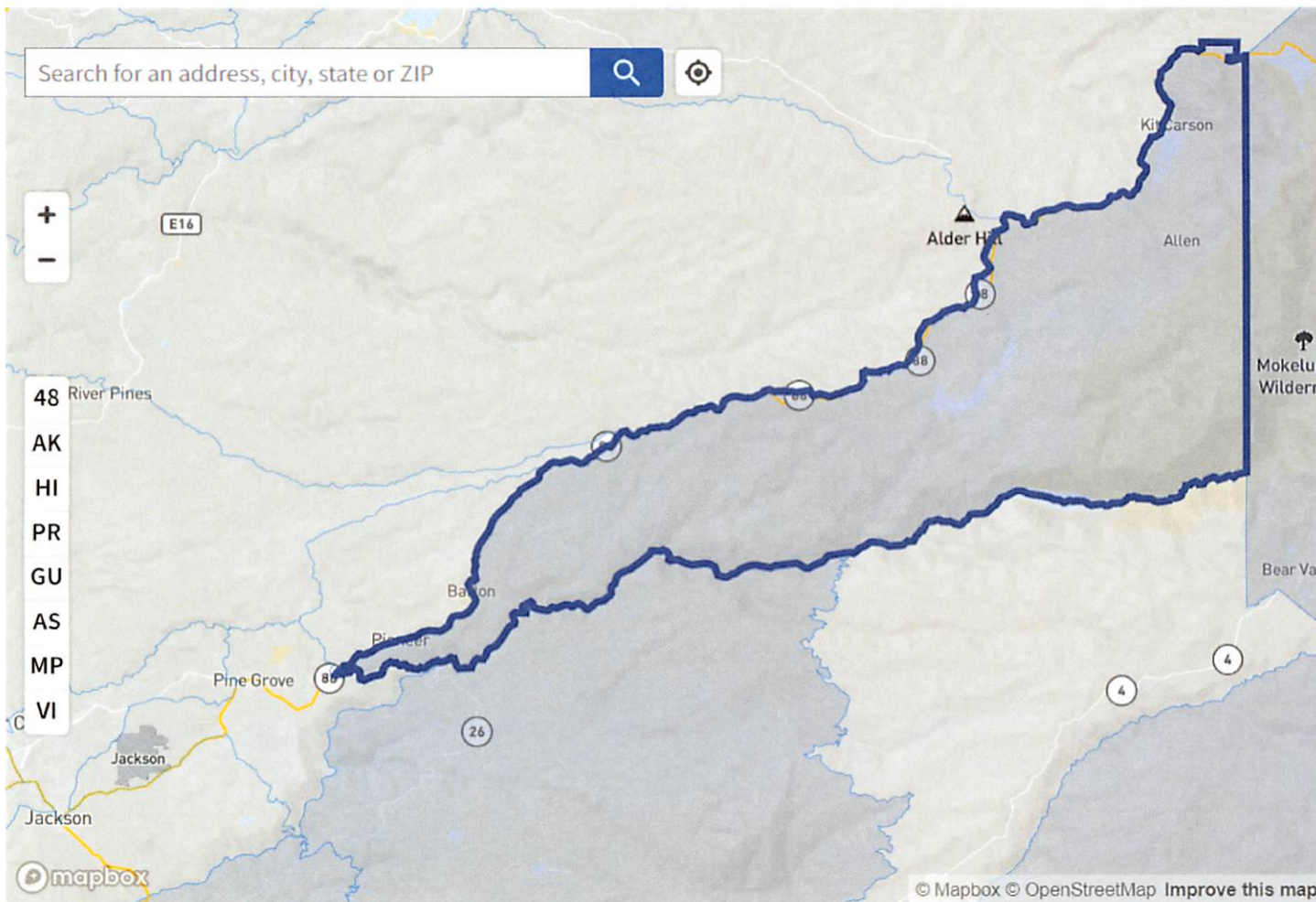
The lands of Federally Recognized Tribes that cover less than 1% of this tract are also considered disadvantaged.

Send feedback ↗

Climate change +

Amador – 06005000102 – 1,982

Tract information
Number: 06005000102
County: Amador County
State: California
Population: 1,982

Tract demographics
Race / Ethnicity (show ⌄)
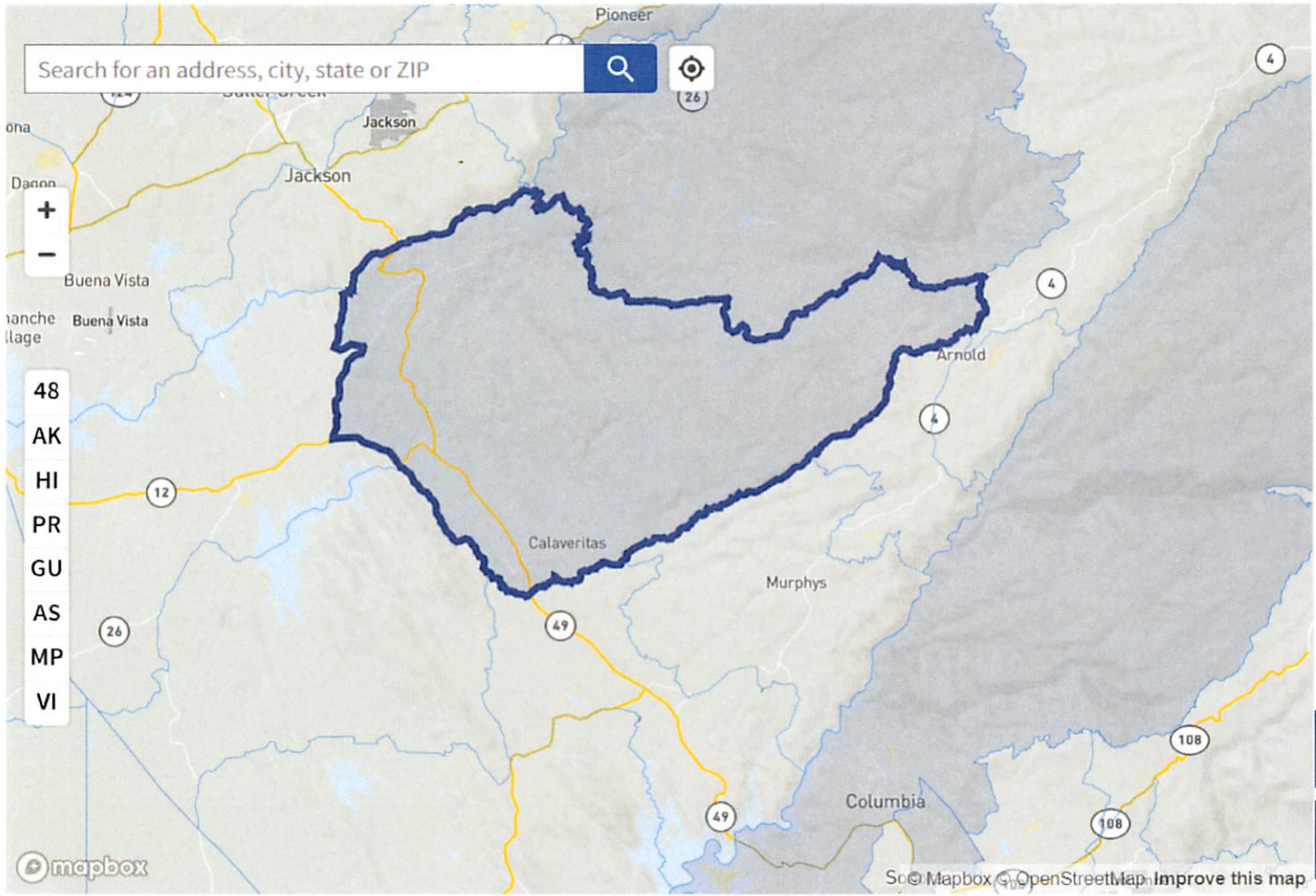Age (show ⌄)

Identified as disadvantaged?
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback ⎘

Climate change   +

Energy   +

Calaveras -06009000300 — 7,496

Tract information
Number: 06009000300
County: Calaveras County
State: California
Population: 7,496

Tract demographics
Race / Ethnicity (<u>show</u> ∨)
Age (<u>show</u> ∨)

Identified as disadvantaged?

YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.
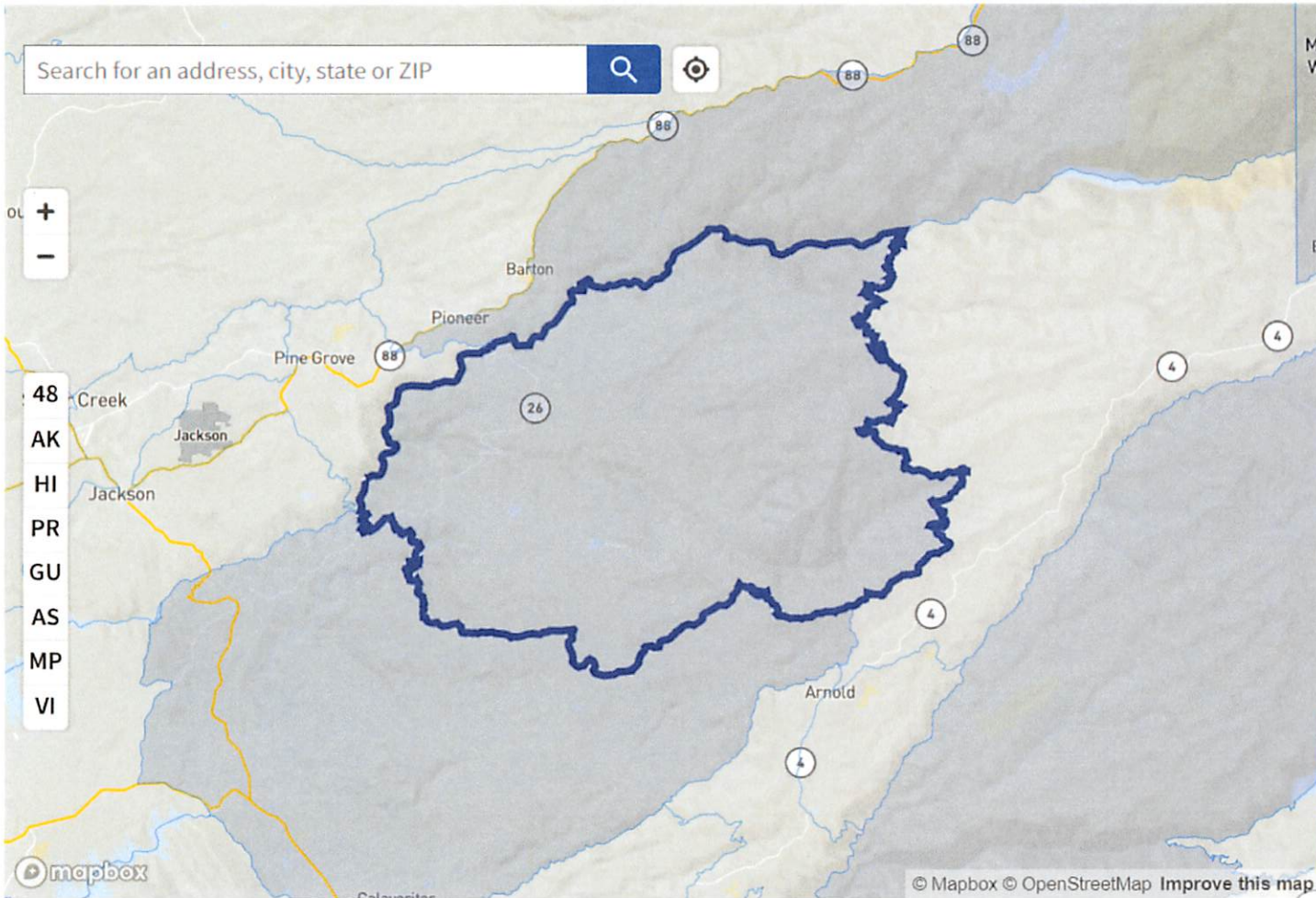
Send feedback ↗

Climate change +

Energy +

Calaveras 06009000400 — 2,722

Tract information
Number: 06009000400
County: Calaveras County
State: California
Population: 2,722

Tract demographics
Race / Ethnicity (show ⌄)
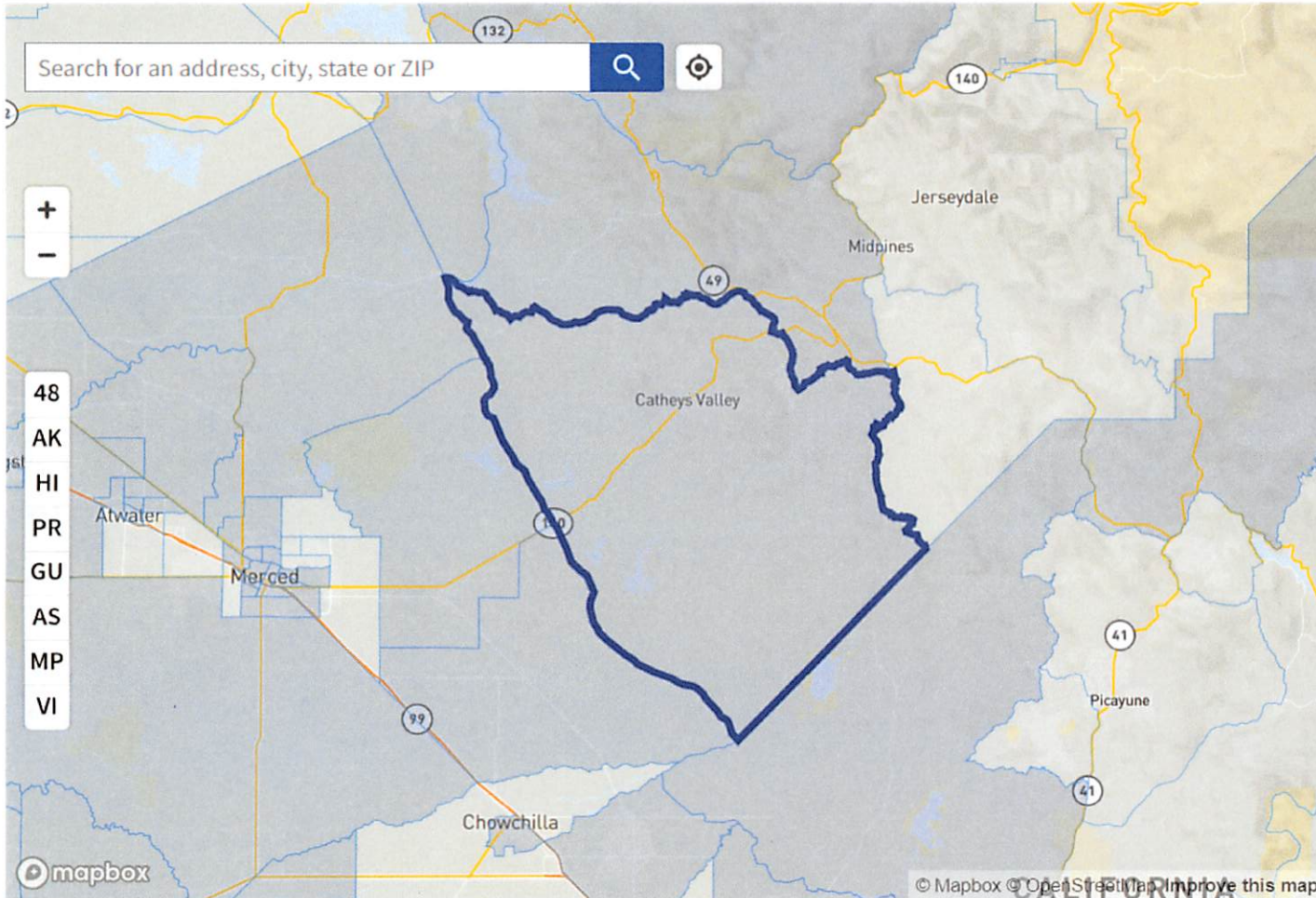Age (show ⌄)

Identified as disadvantaged?
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback ↗

Climate change +

Energy +

Mariposa — 06043000102 — 2,576

Tract information
Number: 06043000102
County: Mariposa County
State: California
Population: 2,576

Tract demographics
Race / Ethnicity (show ⌄)
Age (show ⌄)

Identified as disadvantaged?

YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback ⧉

Climate change +

Energy +

Mariposa — 06043000101 — 3,883

Tract information
Number: 06043000101
County: Mariposa County
State: California
Population: 3,883

Tract demographics
Race / Ethnicity (show ⌄)

Age (show ⌄)

Identified as disadvantaged?
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.
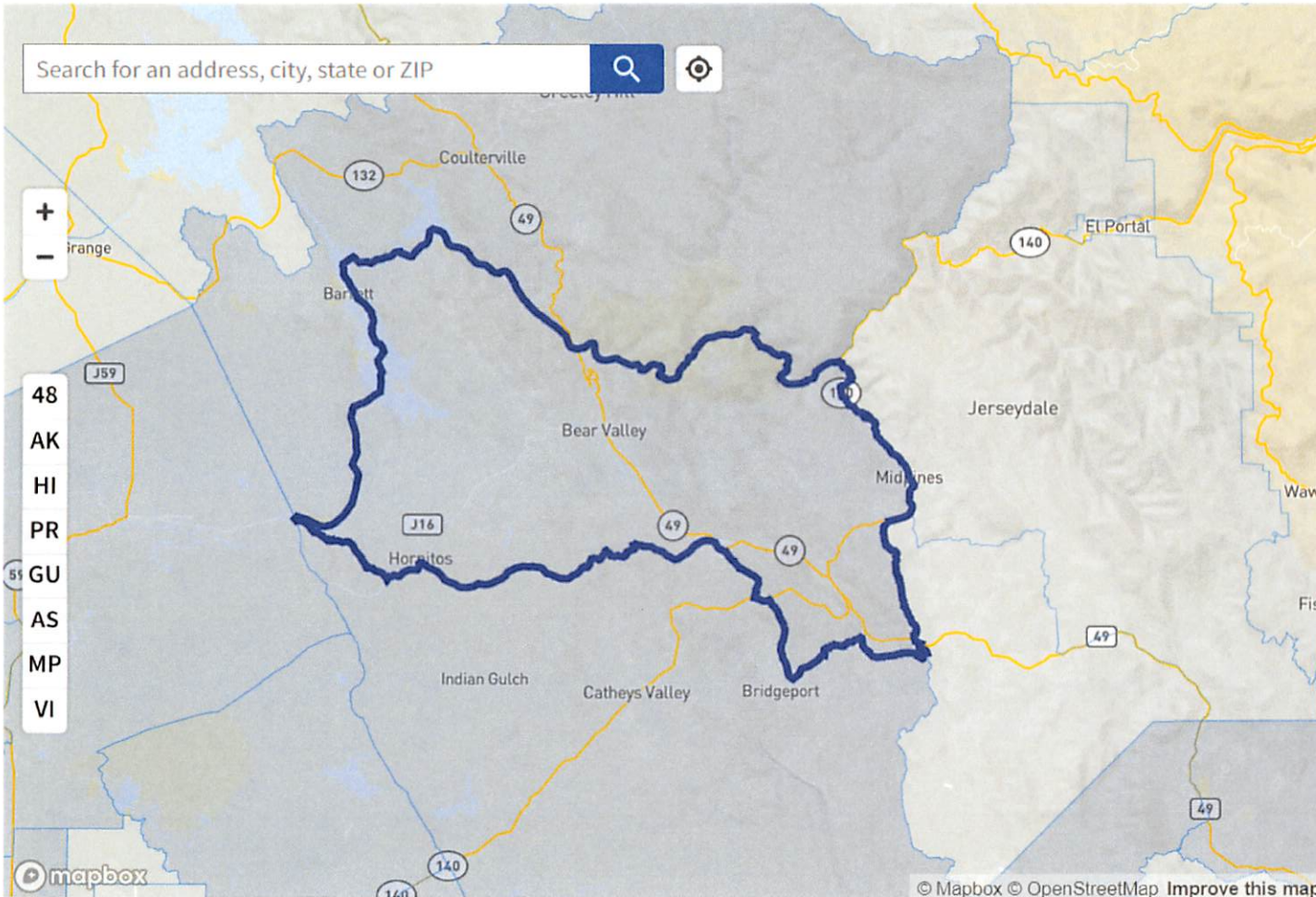
Send feedback ↗

Climate change +

Energy +

© Mapbox © OpenStreetMap **Improve this map**

Mariposa — 06043000200 — 2,857

Tract information
Number: 06043000200
County: Mariposa County
State: California
Population: 2,857

Tract demographics
Race / Ethnicity (show ⌄)
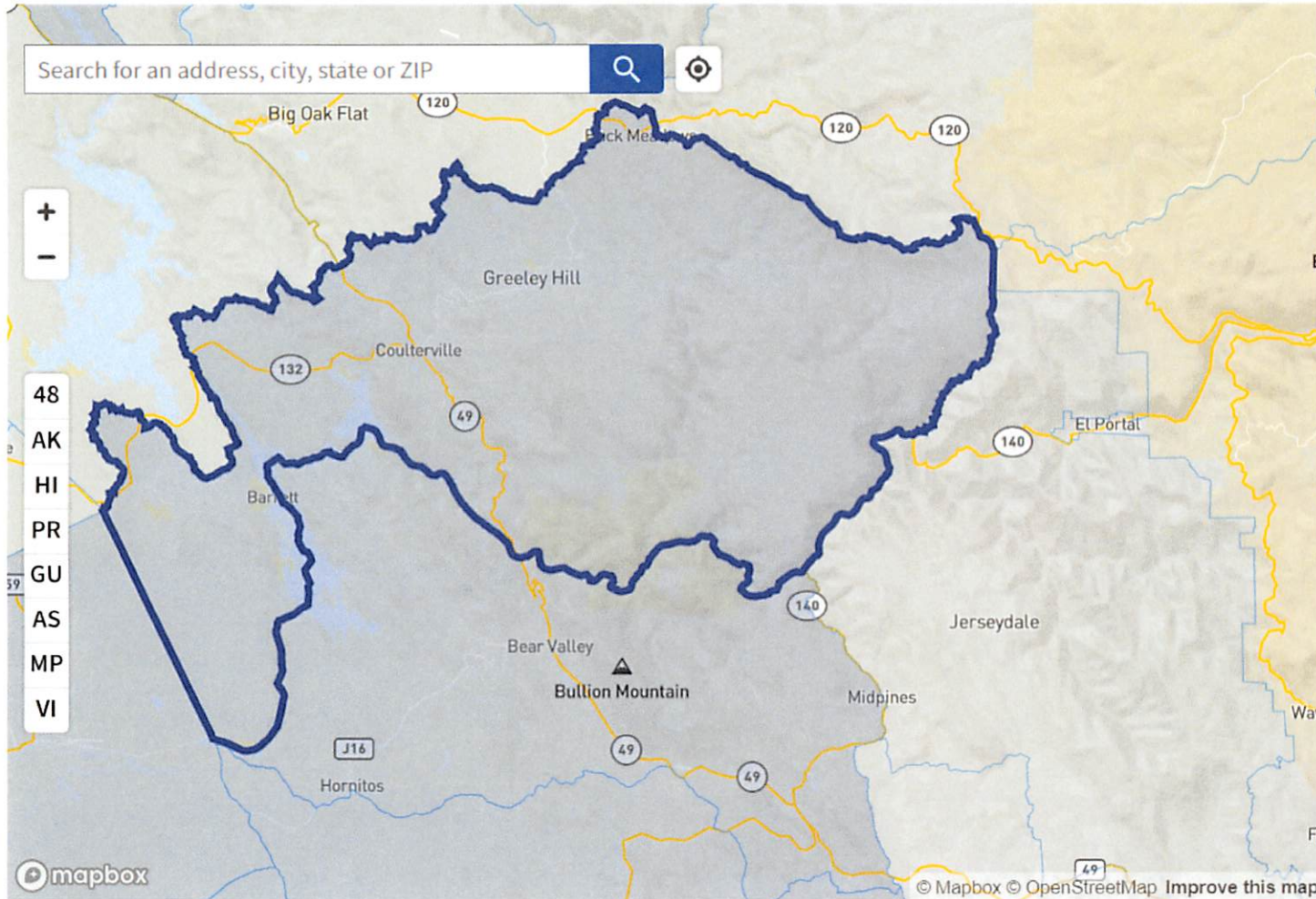Age (show ⌄)

Identified as disadvantaged?
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback ↗

Climate change +

Energy +

Tract information
Number: 06109005100
County: Tuolumne County
State: California
Population: 8,502

Tract demographics
Race / Ethnicity (show ⌄)
Age (show ⌄)

Identified as disadvantaged?
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.
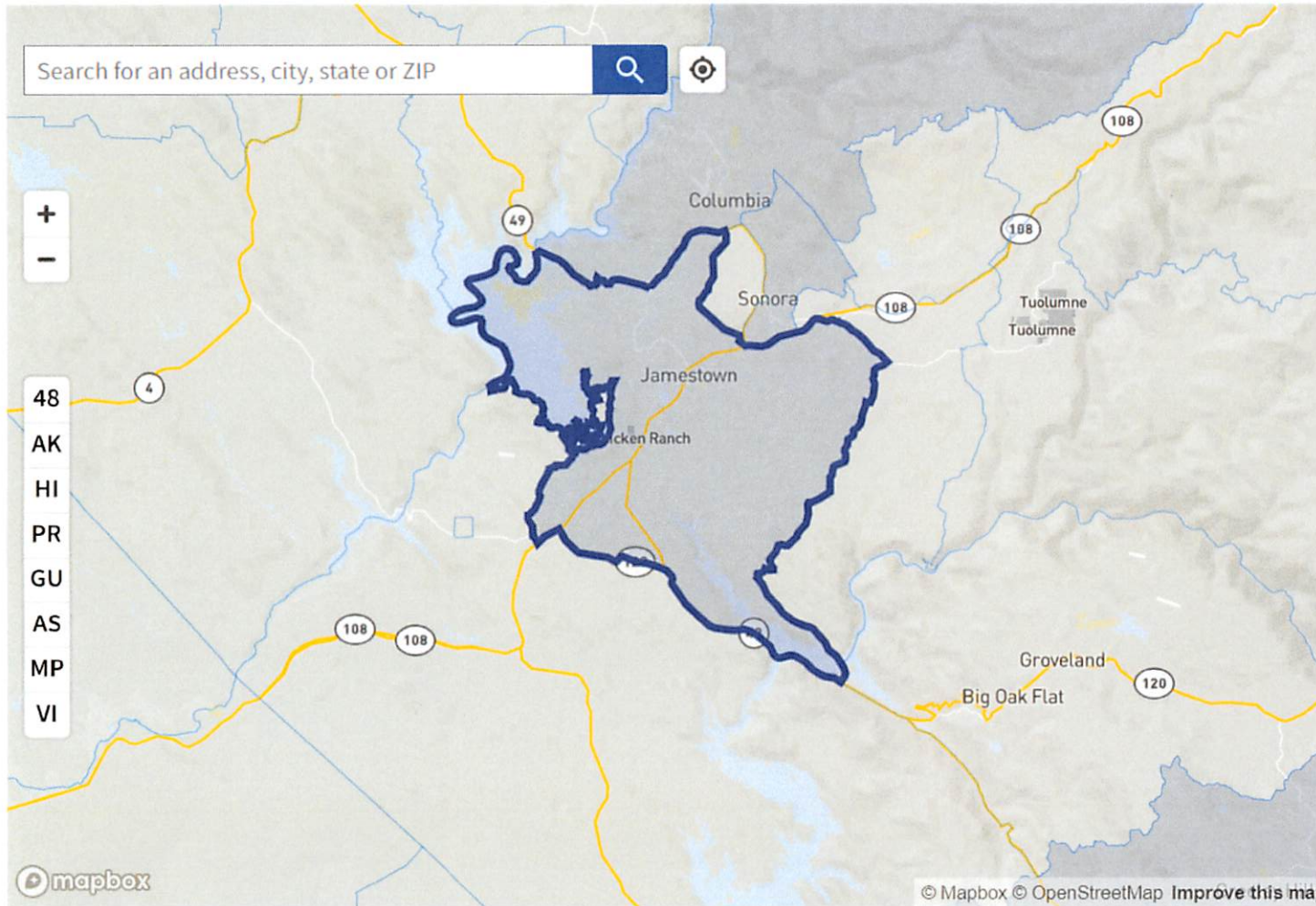
The lands of Federally Recognized Tribes that cover less than 1% of this tract are also considered disadvantaged.

Send feedback ⎘

Climate change +

Tuolumne – 06109002100 – 4,391

Tract information
Number: 06109002100
County: Tuolumne County
State: California
Population: 4,391

Tract demographics
Race / Ethnicity (show ⌄)
Age (show ⌄)

Identified as disadvantaged?
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback ↗

Climate change   +

Energy   +

Tuolumne — 06109001200 — 3,516

Tract information
Number: 06109001200
County: Tuolumne County
State: California
Population: 3,516

Tract demographics
Race / Ethnicity (show ⌄)
Age (show ⌄)

Identified as disadvantaged?

YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.
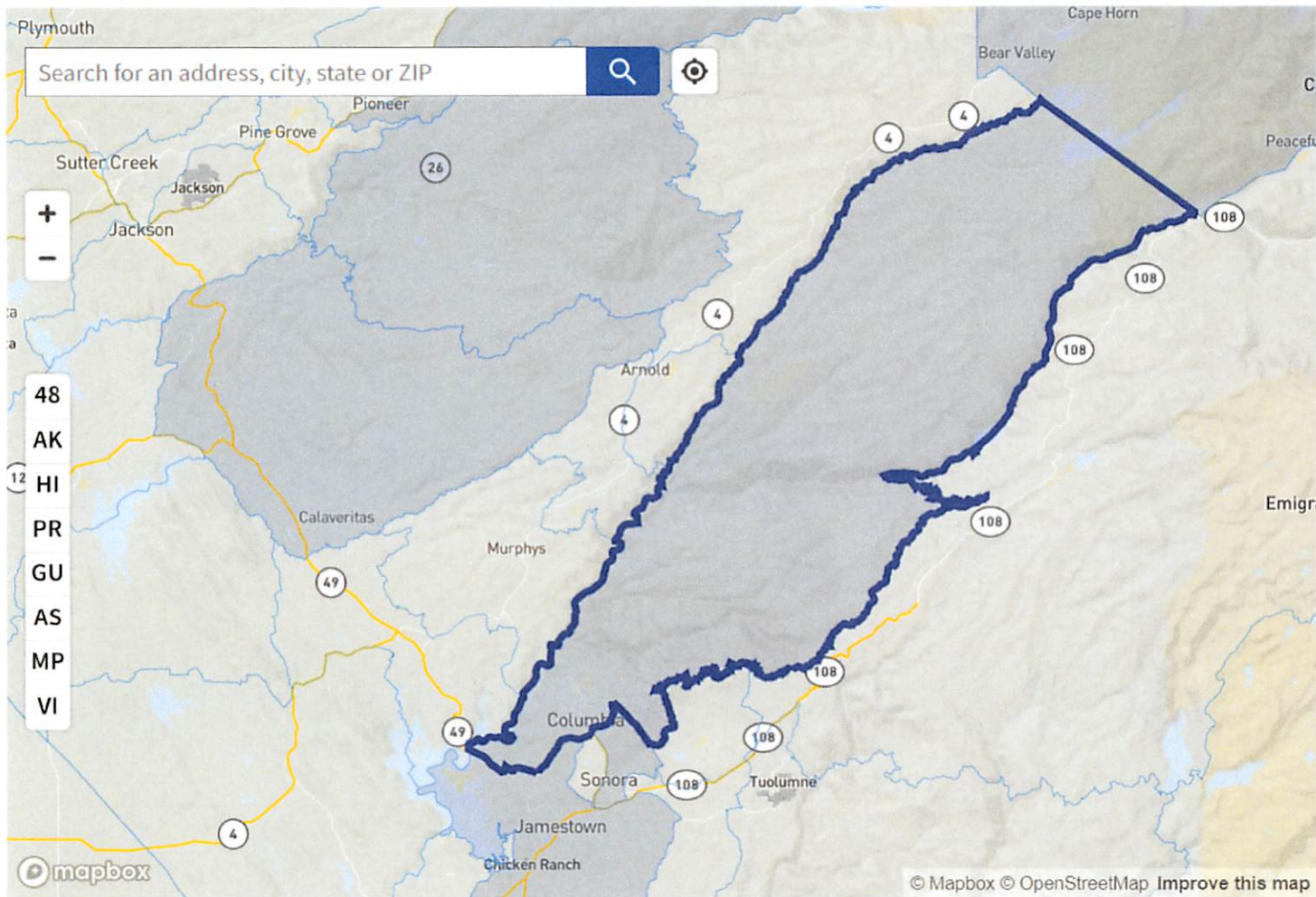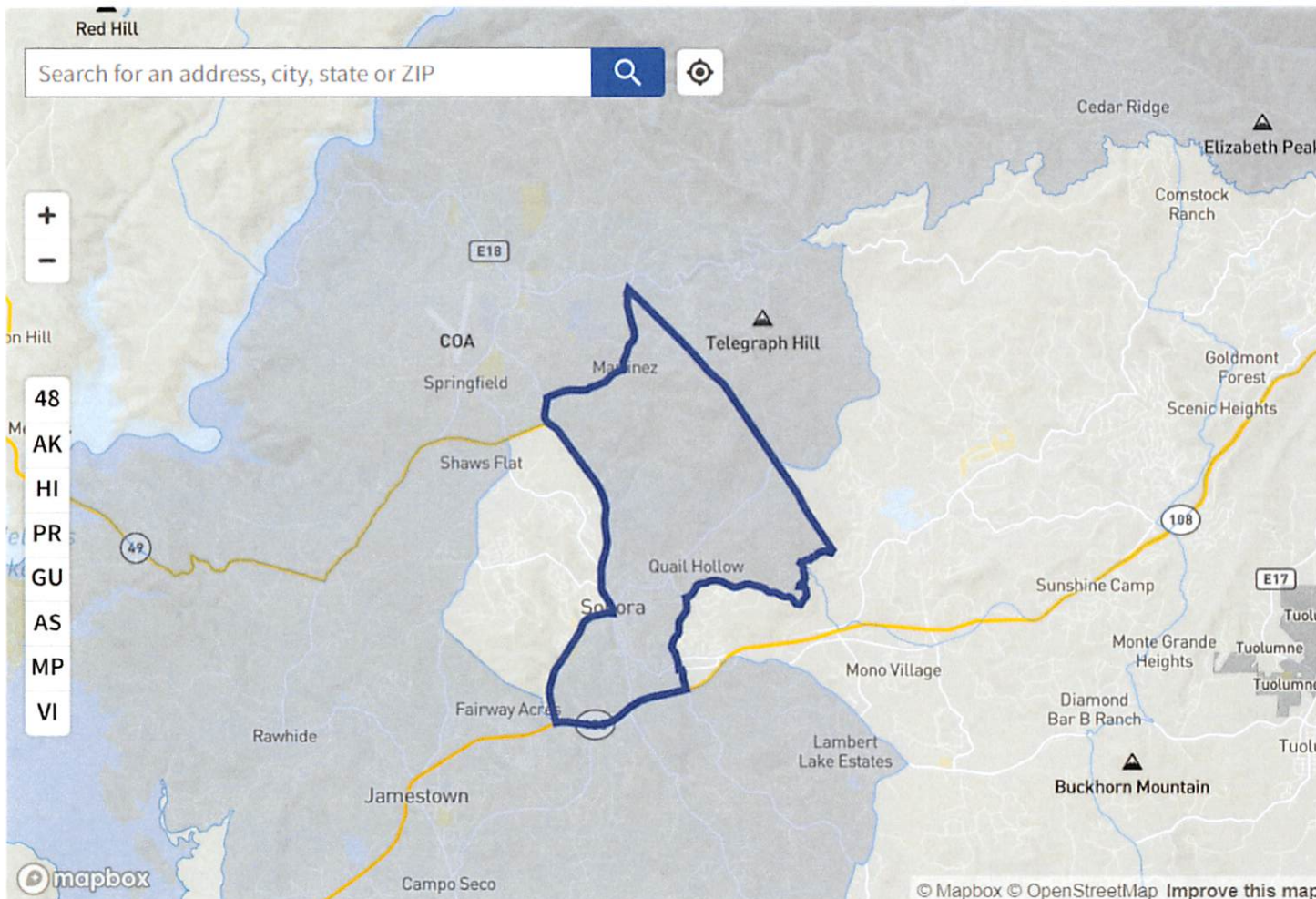
Send feedback [↗]

Climate change +

Energy +

County	Census Tract	Population
Alpine	6003010000	1,039.00
		1,039.00
Amador	6005000102	1,982.00
		1,982.00
Calaveras	6008000300	7,496.00
	6009000400	2,722.00
		10,218.00
Mariposa	6043000102	2,576.00
	6043000101	3,883.00
	6043000200	2,857.00
		9,316.00
Tuolumne	6109005100	8,502.00
	6109002100	4,391.00
	6109001200	3,516.00
		16,409.00
		38,964.00

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec VI. B)
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]

Name of Consortium:	**Central Sierra Broadband Utility Zone (CS BUZ)**
Name of Project:	**CASF funding grant**
Proposed Start Date of Project:	**1/1/2023**
Broadband deployment activities funded by other state or federal grants	1) EDA Grant Central Sierra Broadband Roadmap 2) Golden State Connect Authority JPA, and 3) General assistance with long-term strategic infrastructure planning to local governments through EDA Comprehensive Economic Development Strategy as it relates to job creation.
Confirmation that CASF consortium budget does not duplicate any other sources of funding	**Confirmed** ☑ Check — There will be no duplication of funding: The Roadmap project and limited survey identified areas of unserverd/underserved communites and provided GIS data files that can be overlayed, and indicated where data gaps are located. The Golden State Connect Authority is a 38-county JPA that will assit with broadband stragegic plan development.

Year 1 - 2023
[see instructions below for work plan terminology definitions and requirements]

Objective		Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)
Objective 1, Collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve broadband access for all	Activity 1	Utilize the Commission's broadband maps as relevant to the geographical areas	☑	Regional broadband deployment current state assessment analysis	Jan-23	Dec-23	1.Four (4) community outreach campaigns; One (1) per quarter. 2.Collect mapping updates quarterly 3. Update and/or survey stakeholders and CBOs; One (1) per quarter. 4. Collect public feedback through surveys; two (2) per year	1.Track community outreach through metrics on social media and email campaigns 2. Market speed tests; selfreporting on PUC map; track if speeds are different from map 3. Agenda and check-ins with consotia quarterly 4. Record and report on survey results	KG/TS/JTC
	Activity 2	Identify the Commission's mapping data improvement and work with the Commission to update the data/map	☑	Broadband mapping data updates and feedback	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Conduct marketing, outreach, and suvey	☑	Develop press releases, marketing & outreach materials and social media outreach for survey data	Jan-23	Dec-23			KG/TS/JTC
	Activity 4	Collaborate with local and state agenies/organizations on broadband data collection for deployment priorities	☑	Develop broadband team	Jan-23	Dec-23			KG/TS/JTC
Objective 2, Identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Gather market data, undertake studies to identify priority areas	☑	Report of priority areas	Jan-23	Dec-23	1. Identify minimum of two (2) priority areas per county 2. Identify/update broadband provider offerings in all 5 counties 3. Identify/update key anchor institutions in all 5 counties 4. Identify additional broadband infrastructure with potential to leverage into CASF projects. 5. Identify other opportunities as discovered during engagement process.	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	KG/TS/JTC
	Activity 2	Identify broadband provider offerings and identify key anchor institutions in consortia areas	☑	Broadband provider offering analysis; key anchor institution analysis	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Develop gap analysis or other relevant analyses	☑	Gap analysis report and other relevant analysis reports	Jan-23	Dec-23			KG/TS/JTC
	Activity 4	Identify CASF infrastructure projects	☑	Proposals of CASF infrastructure projects	Jan-23	Dec-23			KG/TS/JTC
	Activity 5	Identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	☑	Description of other opportunities	Jan-23	Dec-23			KG/TS/JTC

Objective	Activity	Description	✓	Deliverable	Start	End	Performance Measure	Tracking	Responsible
Objective 3, Assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Develop and implement cost-effective strategies for broadband deployment	☑	Broadband deployment cost-effective strategy plan and strategy implementation progress reports	Jan-23	Dec-23	1. Cost-effective strategies developed and implemented 2. Assist two (2) ISPs with gathering information on future infrastructure applications. 3. Assist ISPs with obtaining information and data	1. Track current broadband plans. 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent; act as liaison with public.	KG/TS/JTC
	Activity 2	Provide information and data about broadband availability and demand aggregation to ISPs; and inform them about CASF and assist them in identifying CASF project areas	☑	Progress reports on cost-effective strategy implementation	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Work with ISPs to develop projects and grant applications	☑	Description of infrastructure application development	Jan-23	Dec-23			KG/TS/JTC
	Activity 4		☐						KG/TS/JTC
	Activity 5		☐						KG/TS/JTC
Objective 4, Conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Support project permit streamlining	☑	Description of activities performed and results achieved	Jan-23	Dec-23	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in all 5 counties. 3. Encourage or assist to inventory public assets and aggregate demand updated as needed in all 5 counties. 4. Track number of local jurisdictions engaged in all 5 counties	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	KG/TS/JTC
	Activity 2	Engage stakeholders to better understand and explain regional broadband needs and solutions and providing technical assistance to such entities	☑	Description of activities performed and results achieved	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Conduct an inventory of public assets and aggregate demand	☑	Public assets inventory updates; regional broadband availability maps	Jan-23	Dec-23			KG/TS/JTC
	Activity 4		☐						KG/TS/JTC
	Activity 5		☐						KG/TS/JTC
Objective 5, Assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests	☑	Publicizing materials and list of testing volunteers		Dec-23	1.Help facilitate wireline testing in GS BUZ territory with test hardware provided by the PUC; number to be determined by hardware numbers available to use 2.Produce additional mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	1-3. Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	KG/TS/JTC
	Activity 2	Assist volunteers in wireline testing	☑	Set up website for hosting wireline testing training materials		Dec-23			KG/TS/JTC
	Activity 3	Collect and analyze available wireline testing data	☑	Wireline testing data analysis indicating unserverd or underserved areas		Dec-23			KG/TS/JTC
	Activity 4		☐						
	Activity 5		☐						
Conducting and Submitting annual audit reports, as required	Annual Audit	Example: provide the required annual audit report	☑	Annual audit report	TBD	TBD	n/a	n/a	CSEDD

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec VI. B)
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]

Name of Consortium:	Central Sierra Broadband Utility Zone (CS BUZ)						
Name of Project:	CASF funding grant						
Proposed Start Date of Project:	1/1/2024						
Broadband deployment activities funded by other state or federal grants	1) EDA Grant Central Sierra Broadband Roadmap 2) Golden State Connect Authority JPA, and 3) General assistance with long-term strategic infrastructure planning to local governments through EDA Comprehensive Economic Development Strategy as it relates to job creation.						
Confirmation that CASF consortium budget does not duplicate any other sources of funding	Confirmed	☑ Check	There will be no funding duplication: The Roadmap project and limited survey identified areas of unserverd/underserved communites and provided GIS data files that can be overlayed, and indicated where data gaps are located. The Golden State Connect Authority is a 38-county JPA that will assit with broadband strategic plan development.				

Year 2 - 2024
[see instructions below for work plan terminology definitions and requirements]

Objective		Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)
Objective 1, Continue collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Utilize the Commission's broadband maps as relevant to the geographical areas	☑	Regional broadband deployment current state assessment analysis	Jan-24	Dec-24	1.Four (4) community outreach campaigns; One (1) per quarter. 2.Collect mapping updates quarterly 3. Update and/or survey stakeholders and CBOs; One (1) per quarter. 4. Collect public feedback through surveys; two (2) per year	1.Track community outreach through metrics on social media and email campaigns 2. Market speed tests; selfreporting on PUC map; track if speeds are different from map 3. Agenda and check-ins with consortia quarterly 4. Record and report on survey results	KG/TS/JTC
	Activity 2	Identify the Commission's mapping data improvement and work with the Commission to update the data/map	☑	Speed test results, broadband mapping data updates and feedback	Jan-24	Dec-24			KG/TS/JTC
	Activity 3	Conduct marketing and outreach for CS BUZ projects	☑	Social media and web posts, direct marketing & outreach materials and outreach summary	Jan-24	Dec-24			KG/TS/JTC
	Activity 4	Collect public fedback related to broadband needs	☑	Public feedback survey results and anecdotal comments from social media results	Jan-24	Dec-24			KG/TS/JTC
Objective 2, Continue identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Gather market data, undertake studies to identify priority areas	☑	Report of priority areas	Jan-24	Dec-24	1. Identify minimum of two (2) priority areas per county 2. Identify/update broadband provider offerings in all 5 counties 3. Identify/update key anchor institutions in all 5 counties 4. Identify additional broadband infrastructure with potential to leverage into CASF projects. 5. Identify other opportunities as discovered during engagement process.	1. Use broadband maps, speed tests, surveys, & other data to identify priority areas 2. Collect data and update reports; keep on file 3. Collect data and update reports; keep on file; check in with anchor institutions 4. Use all data collected in other tasks and work with ISPs to identify possible CASF funded projects. 5. Use all data collected in other tasks.	KG/TS/JTC
	Activity 2	Continue to update broadband provider offerings and identify key anchor institutions in consortia areas	☑	Broadband provider offering analysis; key anchor institution analysis	Jan-24	Dec-24			KG/TS/JTC
	Activity 3	Develop gap analysis or other relevant analyses	☑	Gap analysis report and other relevant analysis reports	Jan-24	Dec-24			KG/TS/JTC
	Activity 4	Identify potntial CASF infrastructure projects	☑	Proposals of CASF infrastructure projects	Jan-24	Dec-24			KG/TS/JTC
	Activity 5	Identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	☑	Description of other opportunities, partners, and potential funding mechanisms	Jan-24	Dec-24			KG/TS/JTC

Objective	Activity	Description	✓	Deliverable	Start	End	Performance Measure	Tracking Method	Responsible
Objective 3, Continue assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Develop and implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers.	☑	Broadband deployment cost-effective strategy plan and strategy implementation progress reports	Jan-24	Dec-24	1. Cost-effective strategies developed and implemented 2. Assist two (2) ISPs with infrastructure applications per year 3.Assist ISPs with obtaining information and data	1. Track current broadband plans. 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent; act as liaison with public.	KG/TS/JTC
	Activity 2	Provide information and data about broadband availability and demand aggregation to ISPs; and inform them about CASF and assist them in identifying CASF project areas	☑	Progress reports on cost-effective strategy implementation	Jan-24	Dec-24			KG/TS/JTC
	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding; continue to work on pastyear's projects to be application ready.	☑	Identify target ISPs in each county. Grant application completed with description of infrastructure application development	Jan-24	Dec-24			KG/TS/JTC
	Activity 4		☐						
	Activity 5		☐						
Objective 4, Continue conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Support project permitting activities; promote "dig once" policies.	☑	Description of activities performed and results achieved	Jan-24	Dec-24	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in all 5 counties. 3. Encourage or assist to inventory public assets and aggregate demand updated as needed in all 5 counties. 4. Track number of local jurisdictions engaged in all 5 counties	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	KG/TS/JTC
	Activity 2	Engage stakeholders to better understand and explain regional broadband needs and solutions.	☑	Description of activities performed and results achieved	Jan-24	Dec-24			KG/TS/JTC
	Activity 3	Conduct an inventory of public assets and aggregate demand; target areas not inventoried in previous year's work	☑	Public assets inventory updates; regional broadband availability maps	Jan-24	Dec-24			KG/TS/JTC
	Activity 4		☐						KG/TS/JTC
	Activity 5		☐						KG/TS/JTC
Objective 5, Continue assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests	☑	Publicizing materials and list of testing volunteers	Jan-24	Dec-24	1.Help facilitate wireline testing in GS BUZ territory with test hardware provided by the PUC; number to be determined by hardware numbers available to use 2.Produce additional mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	1-3. Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	KG/TS/JTC
	Activity 2	Assist volunteers in wireline testing and provide support	☑	Set up website for hosting wireline testing training materials	Jan-24	Dec-24			KG/TS/JTC
	Activity 3	Collect and analyze wireline testing data; provide data to update PUC maps if discrepancies are discovered in testing.	☑	Wireline testing data analysis indicating unserved or underserved areas	Jan-24	Dec-24			KG/TS/JTC
	Activity 4		☐						
	Activity 5		☐						
Objective 6, Continue conducting and submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	☑	Annual audit report	TBD	TBD	n/a	n/a	CSEDD

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec VI. B)
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]

Name of Consortium:	Central Sierra Broadband Utility Zone (CS BUZ)	
Name of Project:	CASF funding grant	
Proposed Start Date of Project:	1/1/2025	
Broadband deployment activities funded by other state or federal grants	1) EDA Grant Central Sierra Broadband Roadmap 2) Golden State Connect Authority JPA, and 3) General assistance with long-term strategic infrastructure planning to local governments through EDA Comprehensive Economic Development Strategy as it relates to job creation.	
Confirmation that CASF consortium budget does not duplicate any other sources of funding	Confirmed ☑ Check	There is no funding duplication: The Roadmap project and limited survey identified areas of unserverd/underserved communites and provided GIS data files that can be overlayed, and indicated where data gaps are located. The Golden State Connect Authority is a 38-county JPA that will assit with broadband stragegic plan development.

		Year 3 - 2025 *[see instructions below for work plan terminology definitions and requirements]*						

Objective		Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)
Objective 1, Continue collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Utilize the Commission's broadband maps as relevant to the geographical areas	☑	Regional broadband deployment current state assessment analysis	Jan-23	Dec-23	1.Four (4) community outreach campaigns; One (1) per quarter. 2.Collect mapping updates quarterly 3. Update and/or survey stakeholders and CBOs; One (1) per quarter. 4. Collect public feedback through surveys; two (2) per year	1.Track community outreach through metrics on social media and email campaigns 2. Market speed tests; self reporting on PUC map; track if speeds are different from map 3. Agenda and check-ins with consortia quarterly 4. Record and report on survey results	KG/TS/JTC
	Activity 2	Identify the Commission's mapping data improvement and work with the Commission to update the data/map	☑	Speed test results, broadband mapping data updates and feedback	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Conduct marketing, outreach for CS BUZ projects	☑	Develop press releases, marketing & outreach materials and social media outreach for survey data	Jan-23	Dec-23			KG/TS/JTC
	Activity 4	Collect public feedback related to broadband needs.	☑	Public feedback survey results and anecdotal comments from social media results.	Jan-23	Dec-23			KG/TS/JTC
Objective 2, Continue identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Gather market data, undertake studies to identify priority areas	☑	Report of prioritized areas with potential supporters such as local government, ISPs, business,	Jan-23	Dec-23	1. Identify minimum of two (2) priority areas per county 2. Identify/update broadband provider offerings in all 5 counties 3. Identify/update key anchor institutions in all 5 counties 4. Identify additional broadband infrastructure with potential to leverage into CASF projects. 5. Identify other opportunities as discovered during engagement process.	1. Use broadband maps, speed tests, surveys, & other data to identify priority areas 2. Collect data and update reports; keep on file 3. Collect data and update reports; keep on file; check in with anchor institutions 4. Use all data collected in other tasks and work with ISPs to identify possible CASF funded projects. 5. Use all data collected in other tasks.	KG/TS/JTC
	Activity 2	Continue to update broadband provider offerings and update key anchor institutions in consortia areas.	☑	Broadband provider offering analysis; key anchor institution analysis	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Develop gap analysis or other relevant analyses	☑	Gap analysis report and other relevant analysis reports	Jan-23	Dec-23			KG/TS/JTC
	Activity 4	Identify potential CASF infrastructure projects in areas not previously indentified in prior years.	☑	Proposals of CASF infrastructure projects	Jan-23	Dec-23			KG/TS/JTC
	Activity 5	Identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	☑	Description of other opportunities, partners, and potential funding mechanisms	Jan-23	Dec-23			KG/TS/JTC

Objective 3, Continue assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Develop and implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers.	☑	Broadband deployment cost-effective strategy plan and strategy implementation progress reports	Jan-23	Dec-23	1. Cost-effective strategies developed and implemented 2. Assist two (2) ISPs with infrastructure applications per year 3.Assist ISPs with obtaining information and data	1. Track current broadband plans. 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent; act as liaison with public.	KG/TS/JTC
	Activity 2	Continue to inform and assist ISPs in gathering necessary data to incorporate into CASF infrastructure grant applications	☑	Progress reports on cost-effective strategy implementation	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding; continue to work on pastyear's projects to be application ready.	☑	Engage target ISPs in each county. Grant applications completed with description of infrastructure application development	Jan-23	Dec-23			KG/TS/JTC
	Activity 4		☐						
	Activity 5		☐						
Objective 4, Continue conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Support project permitting activities; promote "dig once" policies	☑	Description of activities performed and results achieved	Jan-23	Dec-23	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in all 5 counties. 3. Encourage or assist to inventory public assets and aggregate demand updated as needed in all 5 counties. 4. Track number of local jurisdictions engaged in all 5 counties	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	KG/TS/JTC
	Activity 2	Engage stakeholders to better understand and explain regional broadband needs and solutions/	☑	Description of activities performed and results achieved	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Continue to inventory of public assets and aggregate demand; target areas not inventoried in previous year's work	☑	Public assets inventory updates; regional broadband availability maps	Jan-23	Dec-23			KG/TS/JTC
	Activity 4		☐						KG/TS/JTC
	Activity 5		☐						KG/TS/JTC
Objective 5, Continue assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests	☑	Publicizing materials and list of testing volunteers	Jan-23	Dec-23	1.Help facilitate wireline testing in GS BUZ territory with test hardware provided by the PUC; number to be determined by hardware numbers available to use 2.Produce additional mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	1-3. Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	KG/TS/JTC
	Activity 2	Assist volunteers in wireline testing	☑	Set up website for hosting wireline testing training materials	Jan-23	Dec-23			KG/TS/JTC
	Activity 3	Collect and analyze available wireline testing data and provide data to update PUC maps if discrepancies are discovered in testing	☑	Wireline testing data analysis indicating unserverved or underserved areas	Jan-23	Dec-23			KG/TS/JTC
	Activity 4		☐						
	Activity 5		☐						
Objective 6, Submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	☑	Annual audit report	TBD	TBD	n/a	n/a	CSEDD

CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT BOARD MEETING SCHEDULE 2023

Primary Location
Central Sierra Economic Development District
197 Mono Way, Suite B
Sonora, CA 95370
Phone: (209) 533-3396

Zoom Conference Link
https://us02web.zoom.us/j/6067573943
Phone: (669) 900-9128
Meeting ID: 606 757 3943

EVENT	DATE	TIME
REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT	Thursday, February 16, 2023	9:30 a.m. – 11:00 a.m.
REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT	Thursday, May 18, 2023	9:30 a.m. – 11:00 a.m.
REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT	Thursday, August 17, 2023	9:30 a.m. – 11:00 a.m.
REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT	Thursday, November 9, 2023	9:30 a.m. – 11:00 a.m.

February

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		