

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec VI. B)									
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]									
Name of Consortium:		Central Sierra Broadband Utility Zone (CS BUZ)							
Name of Project:		CASF funding grant							
Proposed Start Date of Project:		10/1/2023							
Broadband deployment activities funded by other state or federal grants		1) EDA Grant Central Sierra Broadband Roadmap 2) Golden State Connect Authority JPA, 3) General assistance with long-term strategic infrastructure planning to local governments through EDA Comprehensive Economic Development Strategy as it relates to job creation, and 4) LATA grants for broadband engineering/design. FFA funds grant requests to follow under the Golden State Connect Authority MOU with partner counties/cities.							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input type="checkbox"/> Check			There will be no duplication of funding: The Roadmap project and limited survey identified areas of unserved/underserved communities and provided GIS data files that can be overlaid, and indicated where data gaps are located. The Golden State Connect Authority is a 38-county JPA that will assist with broadband strategic plan development.				
Year 1 - 2023 [see instructions below for work plan terminology definitions and requirements]									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1 , Collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve broadband access for all	Activity 1	Utilize the Commission's broadband maps as relevant to the geographical areas	<input type="checkbox"/>	Regional broadband deployment current state assessment analysis	Oct-23	Dec-23	1. One (1) community outreach campaigns per quarter.	1. Track community outreach through metrics on social media and email campaigns 2. Market speed tests; self-reporting on PUC map; track if speeds are different from map 3. Agenda and check-ins with consortia quarterly 4. Record and report on survey results	CSBUZ and consultant
	Activity 2	Identify the Commission's mapping data improvement and work with the Commission to update the data/map	<input type="checkbox"/>	Broadband mapping data updates and feedback	Oct-23	Dec-23	2. Evaluate mapping updates quarterly		CSBUZ and consultant
	Activity 3	Conduct marketing, outreach, and survey	<input checked="" type="checkbox"/>	Develop press releases, marketing & outreach materials and social media outreach for survey data	Oct-23	Dec-23	3. Update and/or survey stakeholders and CBOs; One (1) per quarter. 4. Collect public feedback through one survey per year.		CSBUZ and consultant
	Activity 4	Collaborate with local and state agencies/organizations on broadband data collection for deployment priorities	<input type="checkbox"/>	Develop broadband team	Oct-23	Dec-23			CSBUZ and consultant
Objective 2 , Identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Gather market data, undertake studies to identify priority areas	<input checked="" type="checkbox"/>	Report of priority areas	Oct-23	Dec-23	1. Identify minimum of two (2) priority areas per county	1. Contact municipalities; get contact person for updates on local permits. 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets. 4) and 5) make a list of such projects and opportunities.	CSBUZ and consultant
	Activity 2	Identify broadband provider offerings and identify key anchor institutions in consortia areas	<input checked="" type="checkbox"/>	Broadband provider offering analysis; key anchor institution analysis	Oct-23	Dec-23	2. Identify/update broadband provider offerings in all 5 counties		CSBUZ and consultant
	Activity 3	Develop gap analysis or other relevant analyses	<input type="checkbox"/>	Gap analysis report and other relevant analysis reports	Oct-23	Dec-23	3. Identify/update key anchor institutions in all 5 counties		CSBUZ and consultant
	Activity 4	Identify CASF infrastructure projects	<input type="checkbox"/>	Proposals of CASF infrastructure projects	Oct-23	Dec-23	4. Identify additional broadband infrastructure with potential to leverage into CASF projects.		CSBUZ and consultant
	Activity 5	Identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	<input type="checkbox"/>	Description of other opportunities	Oct-23	Dec-23	5. Identify other opportunities as discovered during engagement process.		CSBUZ and consultant
Objective 3 , Assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Develop and implement cost-effective strategies for broadband deployment	<input type="checkbox"/>	Broadband deployment cost-effective strategy plan and strategy implementation progress reports	Oct-23	Dec-23	1. Cost-effective strategies developed and implemented	1. Track current broadband plans. 2. Assist with data needed for applications through speed tests, surveys, and letters of intent; act as liaison with public.	CSBUZ and consultant
	Activity 2	Provide information and data about broadband availability and demand aggregation to ISPs; and inform them about CASF and assist them in identifying CASF project areas	<input type="checkbox"/>	Progress reports on cost-effective strategy implementation	Oct-23	Dec-23	2. Assist two (2) ISPs with gathering information on future infrastructure applications. 3. Assist ISPs with obtaining information and data		CSBUZ and consultant
	Activity 3	Work with ISPs to develop projects and grant applications	<input checked="" type="checkbox"/>	Description of infrastructure application development	Oct-23	Dec-23			CSBUZ and consultant

Objective 4. Conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Support project permit streamlining	1-1	Description of activities performed and results achieved	Oct-23	Dec-23	1. Support permit requests as they come up (tower builds, etc.)	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	CSBUZ and consultant
	Activity 2	Engage stakeholders to better understand and explain regional broadband needs and solutions and providing technical assistance to such entities	1-1	Description of activities performed and results achieved	Oct-23	Dec-23	2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in all 5 counties. 3. Encourage or assist to inventory public assets and aggregate demand updated as needed in all 5 counties.		CSBUZ and consultant
	Activity 3	Conduct an inventory of public assets and aggregate demand	☐	Public assets inventory updates; regional broadband availability maps	Oct-23	Dec-23			CSBUZ and consultant
	Activity 4								CSBUZ and consultant
	Activity 5								CSBUZ and consultant
Objective 5. Assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests	1-1	Publicizing materials and list of testing volunteers		Dec-23	1.Help facilitate wireline testing in GS BUZ territory with test hardware provided by the PUC; number to be determined by hardware numbers available to use 2.Produce additional mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	1-3. Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	CSBUZ and consultant
	Activity 2	Assist volunteers in wireline testing	1-1	Set up website for hosting wireline testing training materials		Dec-23			CSBUZ and consultant
	Activity 3	Collect and analyze available wireline testing data	1-1	Wireline testing data analysis indicating unserved or underserved areas		Dec-23			CSBUZ and consultant
	Activity 4								
	Activity 5								
Conducting and Submitting annual audit reports, as required	Annual Audit	Example: provide the required annual audit report	1-1	Annual audit report	TBD	TBD	n/a	n/a	CSBUZ

Instructions:

Work Plan Terminology	Definition / Requirements
Activity	Identifying the specific work activities which must be performed in order to produce the various project deliverables/outcomes/results and achieve the CASF Consortia Grant program objectives. The CASF Consortia Grant Account will fund consortia activities directly related to and in support of CASF infrastructure applications. Please note, a Consortia Account shall not be used for adoption activities; a Consortia Account grant shall not be used for construction of infrastructure facilities; a Consortia Account grant shall not be used for work on legislation, including meetings, travel, or lobbying; and a Consortia Account grant shall not be used to fund activities that already funded by any other public or private sources.
Deliverable	Identifying the specific measurable, tangible, and verifiable work products (i.e., analysis, report, map data), outcomes, and/or results that must be produced to complete the project. Attending meetings and conducting conference calls are the work effort/processes to produce the CASF Consortia Grant program deliverables, and are not considered as deliverables.
Timeline (Beginning Month and End Month)	Identifying the planned beginning and end months for performing activities and for meeting deliverables/outcomes/results. The timeline establishes the project schedule, which is used to compare actual results to the approved Work Plan to determine if preventive or corrective action is needed to meet the program objectives. The timeline should describe each of the milestones, including deliverables and performance metrics to be accomplished.
Performance Measure	Identifying the specific, quantitative outcome/result measures which generate reliable data on the effectiveness and efficiency of program and assess how well the consortium is achieving the CASF Consortia Grant program objectives. Attending meetings and conducting conference calls are the work effort/processes to achieve the objectives, and are not considered as performance measures.
Method for Performance Tracking and Measuring	Explaining how the performance measure outcomes/results will be tracked and measured following milestone dates and/or completion of activities/deliverables, as described in the Work Plan.

* Communications Division may request progress reporting and payment requests to include documentation of performance/outcomes, consistent with the application's *Work Plan and Performance Metrics Plan*.

** Consortia grantees may request an initial start-up cost budget, up to 25% of the entire grant.

*** The CASF Rural and Urban Regional Broadband Consortia Grant Account shall be available for grants to eligible consortia to facilitate the deployment of broadband services by assisting CASF infrastructure grant applicants in the project development or grant application process or assisting broadband deployment projects related to programs created under Senate Bill (SB) 156 and Assembly Bill (AB) 164.

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Name of Project:		CASF funding grant							
Proposed Start Date of Project:		1/1/2024							
Broadband deployment activities funded by other state or federal grants		1) EDA Grant Central Sierra Broadband Roadmap 2) Golden State Connect Authority JPA, and 3) General assistance with long-term strategic infrastructure planning to local governments through EDA Comprehensive Economic Development Strategy as it relates to job creation.							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input type="checkbox"/> Check		There will be no funding duplication: The Roadmap project and limited survey identified areas of unsevered/underserved communities and provided GIS data files that can be overlaid, and indicated where data gaps are located. The Golden State Connect Authority is a 38-county JPA that will assist with broadband strategic plan development.					
Year 2 - 2024 <i>[see instructions below for work plan termination definitions and requirements]</i>									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1. Continue collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Utilize the Commission's broadband maps as relevant to the geographical areas	<input type="checkbox"/> I-1	Regional broadband deployment current state assessment analysis	Jan-24	Dec-24	1. One (1) community outreach campaigns per quarter.	1. Track community outreach through metrics on social media and email campaigns 2. Market speed tests; self-reporting on PUC map; track if speeds are different from map 3. Agenda and check-ins with consortia quarterly 4. Record and report on survey results	CSBUZ and consultant
	Activity 2	Identify the Commission's mapping data improvement and work with the Commission to update the data/map	<input type="checkbox"/> I-1	Speed test results, broadband mapping data updates and feedback	Jan-24	Dec-24	2. Evaluate mapping updates quarterly 3. Update and/or survey stakeholders and CBOs; One (1) per quarter.		CSBUZ and consultant
	Activity 3	Conduct marketing and outreach for CS BUZ projects	<input checked="" type="checkbox"/>	Social media and web posts, direct marketing & outreach materials and outreach summary	Jan-24	Dec-24	4. Collect public feedback through one survey per year.		CSBUZ and consultant
	Activity 4	Collect public feedback related to broadband needs	<input type="checkbox"/> I-1	Public feedback survey results and anecdotal comments from social media results	Jan-24	Dec-24			CSBUZ and consultant
Objective 2. Continue identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Gather market data, undertake studies to identify priority areas	<input checked="" type="checkbox"/>	Report of priority areas	Jan-24	Dec-24	1. Identify minimum of two (2) priority areas per county	1. Contact municipalities; get contact person for updates on local permits. 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets. 4) and 5) make a list of such projects and opportunities.	CSBUZ and consultant
	Activity 2	Continue to update broadband provider offerings and identify key anchor institutions in consortia areas	<input checked="" type="checkbox"/>	Broadband provider offering analysis; key anchor institution analysis	Jan-24	Dec-24	2. Identify/update broadband provider offerings in all 5 counties		CSBUZ and consultant
	Activity 3	Develop gap analysis or other relevant analyses	<input type="checkbox"/> I-1	Gap analysis report and other relevant analysis reports	Jan-24	Dec-24	3. Identify/update key anchor institutions in all 5 counties		CSBUZ and consultant
	Activity 4	Identify potential CASF infrastructure projects	<input type="checkbox"/> I-1	Proposals of CASF infrastructure projects	Jan-24	Dec-24	4. Identify additional broadband infrastructure with potential to leverage into CASF projects.		CSBUZ and consultant
	Activity 5	Identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	<input type="checkbox"/> I-1	Description of other opportunities, partners, and potential funding mechanisms	Jan-24	Dec-24	5. Identify other opportunities as discovered during engagement process.		CSBUZ and consultant
Objective 3. Continue assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Develop and implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers.	<input type="checkbox"/> I-1	Broadband deployment cost-effective strategy plan and strategy implementation progress reports	Jan-24	Dec-24	1. Cost-effective strategies developed and implemented 2. Assist two (2) ISPs with gathering information on future infrastructure applications. 3. Assist ISPs with obtaining information and data	1. Track current broadband plans. 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent; act as liaison with public.	CSBUZ and consultant
	Activity 2	Provide information and data about broadband availability and demand aggregation to ISPs; and inform them about CASF and assist them in identifying CASF project areas	<input type="checkbox"/> I-1	Progress reports on cost-effective strategy implementation	Jan-24	Dec-24			CSBUZ and consultant
	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding; continue to work on past year's projects to be application ready.	<input checked="" type="checkbox"/>	Identify target ISPs in each county. Grant application completed with description of infrastructure application development	Jan-24	Dec-24			CSBUZ and consultant

Objective 4. Continue conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Support project permitting activities; promote "dig once" policies.	1-1	Description of activities performed and results achieved	Jan-24	Dec-24	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in all 5 counties. 3. Encourage or assist to inventory public assets and aggregate demand updated as needed in all 5 counties.	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	CSBUZ and consultant
	Activity 2	Engage stakeholders to better understand and explain regional broadband needs and solutions.	1-1	Description of activities performed and results achieved	Jan-24	Dec-24			CSBUZ and consultant
	Activity 3	Conduct an inventory of public assets and aggregate demand; target areas not inventoried in previous year's work	☑	Public assets inventory updates; regional broadband availability maps	Jan-24	Dec-24			CSBUZ and consultant
	Activity 4		1 1						CSBUZ and consultant
	Activity 5		1 1						CSBUZ and consultant
Objective 5. Continue assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests	1-1	Publicizing materials and list of testing volunteers	Jan-24	Dec-24	1.Help facilitate wireline testing in GS BUZ territory with test hardware provided by the PUC; number to be determined by hardware numbers available to use 2.Produce additional mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	1-3. Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	CSBUZ and consultant
	Activity 2	Assist volunteers in wireline testing and provide support	1-1	Set up website for hosting wireline testing training materials	Jan-24	Dec-24			CSBUZ and consultant
	Activity 3	Collect and analyze wireline testing data; provide data to update PUC maps if discrepancies are discovered in testing.	1-1	Wireline testing data analysis indicating unserved or underserved areas	Jan-24	Dec-24			CSBUZ and consultant
	Activity 4		1 1						
	Activity 5		1 1						
Objective 6. Continue conducting and submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	1-1	Annual audit report	TBD	TBD	n/a	n/a	CSBUZ

Instructions:

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Deliverable	Identifying the specific measurable, tangible, and verifiable work products (i.e., analysis, report, map data), outcomes, and/or results that must be produced to complete the project. Attending meetings and conducting conference calls are the work effort/processes to produce the CASF Consortia Grant program deliverables, and are not considered as deliverables.
Timeline (Beginning Month and End Month)	Identifying the planned beginning and end months for performing activities and for meeting deliverables/outcomes/results. The timeline establishes the project schedule, which is used to compare actual results to the approved Work Plan to determine if preventive or corrective action is needed to meet the program objectives. The timeline should describe each of the milestones, including deliverables and performance metrics to be accomplished.
Performance Measure	Identifying the specific, quantitative outcome/result measures which generate reliable data on the effectiveness and efficiency of program and assess how well the consortium is achieving the CASF Consortia Grant program objectives. Attending meetings and conducting conference calls are the work effort/processes to achieve the objectives, and are not considered as performance measures.
Method for Performance Tracking and Measuring	Explaining how the performance measure outcomes/results will be tracked and measured following milestone dates and/or completion of activities/deliverables, as described in the Work Plan.

* Communications Division may request progress reporting and payment requests to include documentation of performance/outcomes, consistent with the application's *Work Plan and Performance Metrics Plan*.

** Consortia grantees may request an initial start-up cost budget, up to 25% of the entire grant.

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Name of Project:		CASF funding grant							
Proposed Start Date of Project:		1/1/2025							
Broadband deployment activities funded by other state or federal grants		1) EDA Grant Central Sierra Broadband Roadmap 2) Golden State Connect Authority JPA, and 3) General assistance with long-term strategic infrastructure planning to local governments through EDA Comprehensive Economic Development Strategy as it relates to job creation.							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input type="checkbox"/> Check	There is no funding duplication: The Roadmap project and limited survey identified areas of unserved/underserved communities and provided GIS data files that can be overlaid, and indicated where data gaps are located. The Golden State Connect Authority is a 38-county JPA that will assist with broadband strategic plan development.						
Year 3 - 2025 <i>[see instructions below for work plan terminology definitions and requirements]</i>									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1. Continue collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Utilize the Commission's broadband maps as relevant to the geographical areas	<input type="checkbox"/>	Regional broadband deployment current state assessment analysis	Jan-25	Dec-25	1. One (1) community outreach campaigns per quarter.	1. Track community outreach through metrics on social media and email campaigns 2. Market speed tests; self-reporting on PUC map; track if speeds are different from map 3. Agenda and check-ins with consortia quarterly 4. Record and report on survey results	CSBUZ and consultant
	Activity 2	Identify the Commission's mapping data improvement and work with the Commission to update the data/map	<input type="checkbox"/>	Speed test results, broadband mapping data updates and feedback	Jan-25	Dec-25	2. Evaluate mapping updates quarterly 3. Update and/or survey stakeholders and CBOs; One (1) per quarter.		CSBUZ and consultant
	Activity 3	Conduct marketing, outreach for CS BUZ projects	<input checked="" type="checkbox"/>	Develop press releases, marketing & outreach materials and social media outreach for survey data	Jan-25	Dec-25	4. Collect public feedback through one survey per year.		CSBUZ and consultant
	Activity 4	Collect public feedback related to broadband needs.	<input type="checkbox"/>	Public feedback survey results and anecdotal comments from social media results.	Jan-25	Dec-25			CSBUZ and consultant
Objective 2. Continue identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Gather market data, undertake studies to identify priority areas	<input checked="" type="checkbox"/>	Report of prioritized areas with potential supporters such as local government, ISPs, business,	Jan-25	Dec-25	1. Identify minimum of two (2) priority areas per county 2. Identify/update broadband provider offerings in all 5 counties	1. Contact municipalities; get contact person for updates on local permits. 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets. 4) and 5) make a list of such projects and opportunities.	CSBUZ and consultant
	Activity 2	Continue to update broadband provider offerings and update key anchor institutions in consortia areas.	<input checked="" type="checkbox"/>	Broadband provider offering analysis; key anchor institution analysis	Jan-25	Dec-25	3. Identify/update key anchor institutions in all 5 counties		CSBUZ and consultant
	Activity 3	Develop gap analysis or other relevant analyses	<input type="checkbox"/>	Gap analysis report and other relevant analysis reports	Jan-25	Dec-25	4. Identify additional broadband infrastructure with potential to leverage into CASF projects.		CSBUZ and consultant
	Activity 4	Identify potential CASF infrastructure projects in areas not previously identified in prior years.	<input type="checkbox"/>	Proposals of CASF infrastructure projects	Jan-25	Dec-25	5. Identify other opportunities as discovered during engagement process.		CSBUZ and consultant
	Activity 5	Identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	<input type="checkbox"/>	Description of other opportunities, partners, and potential funding mechanisms	Jan-25	Dec-25			CSBUZ and consultant
Objective 3. Continue assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156	Activity 1	Develop and implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers.	<input type="checkbox"/>	Broadband deployment cost-effective strategy plan and strategy implementation progress reports	Jan-25	Dec-25	1. Cost-effective strategies developed and implemented 2. Assist two (2) ISPs with gathering information on future infrastructure applications. 3. Assist ISPs with obtaining information and data	1. Track current broadband plans. 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent; act as liaison with public.	CSBUZ and consultant
	Activity 2	Continue to inform and assist ISPs in gathering necessary data to incorporate into CASF infrastructure grant applications	<input type="checkbox"/>	Progress reports on cost-effective strategy implementation	Jan-25	Dec-25			CSBUZ and consultant

and AB 164 in the project development or grant application process	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding; continue to work on pastyear's projects to be application ready.	<input checked="" type="checkbox"/>	Engage target ISPs in each county. Grant applications completed with description of infrastructure application development	Jan-25	Dec-25
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CSBUZ and consultant

Objective 4. Continue conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Support project permitting activities; promote "dig once" policies	1-1	Description of activities performed and results achieved	Jan-25	Dec-25	1. Support permit requests as they come up (tower builds, etc.)	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests 2. Keep calendar of meetings and opportunities to engage stakeholders 3. Collect data and maintain database of public assets	CSBUZ and consultant
	Activity 2	Engage stakeholders to better understand and explain regional broadband needs and solutions/	1-1	Description of activities performed and results achieved	Jan-25	Dec-25	2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in all 5 counties. 3. Encourage or assist to inventory public assets and aggregate demand updated as needed in all 5 counties.		CSBUZ and consultant
	Activity 3	Continue to inventory of public assets and aggregate demand; target areas not inventoried in previous year's work	☐	Public assets inventory updates; regional broadband availability maps	Jan-25	Dec-25			CSBUZ and consultant
	Activity 4								CSBUZ and consultant
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Objective 5. Continue assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests	1-1	Publicizing materials and list of testing volunteers	Jan-25	Dec-25	1.Help facilitate wireline testing in GS BUZ territory with test hardware provided by the PUC; number to be determined by hardware numbers available to use 2.Produce additional mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	1-3. Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	CSBUZ and consultant
	Activity 2	Assist volunteers in wireline testing	1-1	Set up website for hosting wireline testing training materials	Jan-25	Dec-25			CSBUZ and consultant
	Activity 3	Collect and analyze available wireline testing data and provide data to update PUC maps if discrepancies are discovered in testing	1-1	Wireline testing data analysis indicating unserved or underserved areas	Jan-25	Dec-25			CSBUZ and consultant
	Activity 4								
	Activity 5								
Objective 6. Submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	1-1	Annual audit report	TBD	TBD	n/a	n/a	CSBUZ

Instructions:

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Deliverable	Identifying the specific measurable, tangible, and verifiable work products (i.e., analysis, report, map data), outcomes, and/or results that must be produced to complete the project. Attending meetings and conducting conference calls are the work effort/processes to produce the CASF Consortia Grant program deliverables, and are not considered as deliverables.
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Performance Measure	Identifying the specific, quantitative outcome/result measures which generate reliable data on the effectiveness and efficiency of program and assess how well the consortium is achieving the CASF Consortia Grant program objectives. Attending meetings and conducting conference calls are the work effort/processes to achieve the objectives, and are not considered as performance measures.
Method for Performance Tracking and Measuring	Explaining how the performance measure outcomes/results will be tracked and measured following milestone dates and/or completion of activities/deliverables, as described in the Work Plan.

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