CALL TO ORDER – ROLL CALL

1. ACTION ITEM:
   a. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding CSED Board Meetings in Person or Remotely
2. **ORAL COMMUNICATION:** The Public may speak on any item not on the printed agenda. No action may be taken. [Gov. Code § 54954.2(b)(2)]

3. **CONSENT AGENDA:** The following Consent Agenda items are expected to be routine. They will be acted upon by the District Board at one time. Any Board Member, staff member or interested person may request that any Consent items be removed for discussion.
   a. Approval of Minutes of the June 23, 2022 CSEDD Governing Board Meeting (Deferred from the July 14, 2022 meeting for lack of quorum)
   b. Approval of Minutes of the October 13, 2022 CSEDD Governing Board Special Meeting

4. **ACTION ITEMS:**
   a. None

5. **INFORMATION/DISCUSSION ITEMS:**
   a. Farewell to CSEDD Board Chair Marshall Long
   b. Welcome Robbie Bergstrom to the CSEDD Board as Tuolumne County’s Citizen Member
   c. Welcome Karen Warburton to the CSEDD Board as Amador County’s Citizen Member
   d. New Brown Act rules concerning teleconference attendance by board members (effective January 1, 2023) – David Thoeny
   e. Update on the California Advanced Services Fund (CASF) Rural and Urban Regional Broadband Consortia grant application – Katherine Gallino
   f. Update on the Community Economic Resilience Fund (CERF) Regional Planning Grant – Sierra Business Council
   g. Update on Eastern Sierra K-16 Planning Grant - ARCHES
   h. Update on the Comprehensive Economic Development Strategy (CEDS) project - Chico State Enterprises
   i. Board member topics of interest (Roundtable)

6. **2023 MEETINGS:** (all Thursdays at 9:30 AM)
   - Feb. 16, 2023 - Board meeting
   - May 18, 2023 - Board meeting
   - Aug. 17, 2023 - Board meeting
   - Nov. 9, 2023 - Board meeting
7. **ADJOURN**

In accordance with the American with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Administrative Assistant of Mother Lode Job Training (MLJT) at 209-588-1150. Notification 48 hours prior to the start of the meeting will enable the Administrative Assistant to make reasonable accommodations to ensure accessibility to this meeting.
Board of Directors, Central Sierra Economic Development District

FINDINGS OF THE BOARD OF DIRECTORS OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD DECEMBER 8, 2022 – JANUARY 7, 2023 PURSUANT TO THE RALPH M. BROWN ACT.

WHEREAS, all meetings of the Board of Directors of the Central Sierra Economic Development District and its legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and view the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a
gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did not rescind the proclaimed state of emergency; and,

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and other Executive Orders but did not rescind the proclaimed state of emergency; and,

WHEREAS, as of the date of this Finding, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent Finding the state Legislature; and,

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, on August 18, 2022, the Board of Directors of the Central Sierra Economic Development District previously adopted findings that the requisite conditions existed for the Board of Directors of the Central Sierra Economic Development District to conduct remote teleconference meetings without compliance with Government Code section 54953 (b)(3), as authorized by Section 54953(e); and,

WHEREAS, as a condition of extending the use of the teleconferencing provisions for another 30 days beyond the Finding adopted on August 18, 2022, pursuant to Government Code Section 54953(e), the Board of Directors of the Central Sierra Economic Development District must reconsider the circumstances of the state of emergency that exists and find that either the state of emergency continues to directly impact the ability of the members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing; and,

WHEREAS, the Board of Directors of the Central Sierra Economic Development District has reconsidered the circumstances of the state of emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing, based on the California Department of Industrial Relations regulations related to COVID-19 Prevention, specifically, Title 8 of the California Code of Regulations, Section 3205(5)(D), continuing to remain in effect; and,
WHEREAS, as a consequence, the Board of Directors of the Central Sierra Economic Development District does hereby find that it may continue to conduct their meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2).

NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED by the Board of Directors of the Central Sierra Economic Development District, in regular session assembled on December 8, 2022, does hereby find as follows:

Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this Finding by this reference.

Section 2. Reconsideration of the State of Emergency. The Board of Directors of the Central Sierra Economic Development District has reconsidered the circumstances of the state of emergency that continues to exist and was proclaimed by the Governor through a State of Emergency Proclamation on March 4, 2020.

Section 3. State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing. The Board of Directors of the Central Sierra Economic Development District hereby proclaims that state officials continue to impose or recommend measures to promote social (physical) distancing based on the continuance of California Department of Industrial Relations regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 4. Remote Teleconference Meetings. The Board of Directors of the Central Sierra Economic Development District is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Finding including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date. This Finding shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 7, 2023, or (ii) such time the Board of Directors of the Central Sierra Economic Development District adopts a subsequent Finding in accordance with Government Code section 54953(e)(3) to extend the time during which its legislative bodies may continue to teleconference without compliance with Section 54953(b)(3).
ADOPTED this 8th day of December, 2022 by the Board of Directors of the Central Sierra Economic Development District, by the following vote:

YES:

NO: 

ABSENT: Marshall Long

ABSTAIN: Chair, Central Sierra Economic Development District

Board of Directors
CALL TO ORDER – ROLL CALL:

<table>
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<tr>
<th>JPA Member</th>
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1. **ACTION ITEM:**
   a. Consideration of Adopting a Resolution *Re-Authorizing* Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding CSEDD Board Meetings in Person or Remotely
   
   *Motion accepted. (M) T. Woodrow, (S) K. Gallino, ayes carried, 3 absent.*

2. **ORAL COMMUNICATION:** *None.*

3. **CONSENT AGENDA:**
   a. Approval of the Minutes of the May 19, 2022 meeting of the CSEDD Governing Board
   
   *Minutes accepted. (M) T. Schiff, (S) T. Woodrow, ayes carried, 3 absent.*

4. **ACTION ITEMS:**
   a. Election of Chair and Vice-Chair for 2022
      
      *Election of Marshall Long as Chair. (M) T. Schiff, (S) K. Gallino, ayes carried, 3 absent.*
      
      *Election of Ben Stopper as Vice Chair for 2022. (M) K. Gallino, (S) T. Woodrow, ayes carried, 3 absent.*

   b. Discussion and possible approval for CSEDD to apply for the California Advanced Services Fund (CASF) Rural and Urban Regional Broadband Consortia Grant
      
      *K. Gallino addressed the board on this matter, see PPT presentation attachment.*
      
      *Motion approved, (M) B. Stopper, (S) T. Woodrow, ayes carried, 3 absent.*

5. **INFORMATION/DISCUSSION ITEMS:**
   *None.*

6. **NEXT MEETING(S):**
   
   2022 meeting dates (all at 9:30 AM)
   
   Aug. 18, Nov. 10

7. **ADJOURN**

   In accordance with the American with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Administrative Assistant of Mother Lode Job Training (MLJT) at 209-588-1150. Notification 48 hours prior to the start of the meeting will enable the Administrative Assistant to make reasonable accommodations to ensure accessibility to this meeting.
Application Instructions and Overview for California Advanced Services Fund (CASF) Rural and Urban Regional Broadband Consortia Account (Consortia Grant Account)

Consortia Grant Account Overview

- Senate Bill (SB) 1040 established the Consortia Grant Account. See the program’s entry, for more information.
- CPUC Decision (D), 22-05-049, adopted on May 19, 2022, made programmatic changes to the Consortia Grant Account:
  - Expanding of allowable consortia activities
  - Increasing the annual maximum funding cap
  - Clarifying consortia regional boundary requirements
- The Consortia Grant Account funding shall be available to facilitate the deployment of broadband services by assisting CASF infrastructure grant applicants in the project development or grant application process for assisting broadband deployment projects related to programs created under SB 136 and Assembly Bill (AB) 164.

Consortia Grant Account Overview - Funding Availability

- The allocated funding for the Consortia Account is $10.71 million for Fiscal Year 2022-2023.
- The maximum funding cap is $200,000, per year per consortium.
- An allowable maximum reimbursement of $2,000 per person for up to 5 representatives, for a total of up to $10,000 per consortium for attendance at each annual public workshop.

Table of Contents

- Consortia Grant Account Overview Page 3
- Application Requirements Page 7
- Application Review & Evaluation Page 9
- Consortia Grant Forms After Grant Approval Page 17
- Changes to Consortia Grant Page 18
- Bi-annual Reporting and Payment Requests Page 19
- Reimbursement for Annual Public Workshops Page 21
- Annual Audit Requirement Page 22
**Application Requirements**

- **Required Forms**

  Consortia Grant applicants are required to complete and submit a grant application package found on the CASF Consortium website.

  A complete application package includes the following forms, all checklist items, and additional information (i.e., applicant’s information and experience, endorsements, etc.):

  - Appendix A-1 – CASF Consortium Grant Application Checklist
  - Appendix A-2 – Description of Existing and Past Non-CASF Funded Projects
  - Appendix A-3 – Board Member Background and Project Role
  - Appendix A-4 – Work Plan and Performance Metrics Plan
  - Appendix A-5 – Proposed Detailed Budget
  - Appendix A-6 – Affidavit Form
  - Letter Committing to Act As Fiscal Agent

---

**Application Review & Evaluation**

- **Overall Quality:** All applications will be objectively evaluated based on how well they meet the goals of the CASF Consortium program consistent with Pub. Util. Code, § 281.

- **Completeness:** All applications will be evaluated based on meeting all the requirements in D.22-05-029, Sec. VI. Information Required from Applicants and Sec. VII. Scoring and Evaluation Criteria.

---

**Application Review & Evaluation (cont.)**

- **Regional Consortium Representation and Endorsements**
  - Governing board structure
  - Description of geographical regional/population groups/community interests
  - Endorsements from the State and/or local government, community groups, and anchor institutions supporting the application.

- **Regional Consortium/Members’ Experience**
  - Description of existing and past relevant projects
  - Identification of each consortium member, background, and role in the proposed consortium project
  - Description of the proposed broadband consortium project.

---

**Application Review & Evaluation (cont.)**

- **Work Plan and Performance Metrics Plan:** applications should include:
  - Specific work activities
  - Measurable, tangible, and verifiable work deliverables
  - Specific timeline milestones
  - Quantitative and data-driven performance measures
  - The method for performance tracking and measuring

- Examples of activities, deliverables, performance measures are provided in the Work Plan and Performance Metrics Plan form template (see Application Package, Appendix A-4).

- Work Plan key terminology (i.e., activity, deliverable, timeline, performance measure and tracking) definition and requirements are provided in Appendix A-4.
Application Review & Evaluation (cont.)

Allowable Activities:
- Collaborating with the Commission and other state agencies to engage regional consortia, local officials, internet service providers (ISPs), stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal.
- Identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where providers can expand and improve their infrastructure and service offerings to achieve the goal of reaching WIA broadbroad deployment in each consortium region.
- Assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the programs created under SB 156 and AB 164 in the project development or grant application process.
- Conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including but not limited to the following examples of allowable activities:
  - Supporting project permitting activities.

Application Review & Evaluation (cont.)

Non-Allowable Activities: include, but are not limited to, the following activities and expenses:

1. Meals, food, and refreshments for group gatherings such as meetings, conferences, workshops, etc.
2. Work on legislation, including meetings, travel, or lobbying
3. Construction of infrastructure facilities
4. Adoption activities
5. Activities that are already funded by any other public or private sources

Application Review & Evaluation (cont.)

Appendix B-1, Grant Disbursement Schedule Form – lists due dates for bi-annual reports and payment requests, based on grant approval date
Appendix B-2, Consent Form – binds the grantee to terms, conditions, and requirements of both D.22-05-029 and the resolution awarding the grant
Payment Data Record Form (STD 204) – is required when receiving payment from the State and information provided in this form will be used by the Commission to prepare IRS Form 1099.

Application Review & Evaluation (cont.)

Appendix B-3, Budget:
- Budget: applications should clearly propose its detailed budget, by objective, by project year, by budget line item, and by activity.
- The cost of preparation of the annual audit must be included in the Work Plan and Proposed Detailed Budget.
- Consortia may request an initial start-up cost, up to 25% of the entire grant. Consortia should clearly identify start-up cost items, and start-up activities and timeline on their Work Plan and Proposed Budget Plan.
- Communications Division (CD) Staff will review each application budget and may recommend adjustments to remove any non-allowable expenses and notify applicant.

Application Review & Evaluation (cont.)

Appendix B-4, Changes to Consortia Grant
- Any changes to substantive terms and conditions underlying Commission’s approval, including, but are not limited to:
  - Work Plan and Performance Metrics Plan
  - Budget
  - Designated Fiscal Agent
- Submit documentation at least 30 days before the anticipated change to CASF_Consortia_Grant_Administrator@cpuc.ca.gov, with a cover letter addressing to CD Director and explaining the change request.
- Substantive changes may be subject to Commission and/or CD Director approval prior to becoming effective.

Consortia Grant Forms After Grant Approval

Following approval of CASF Consortia grant award, three Consortia grant forms (see the Consortia Grant Admin Manual (Version 8, May 2022), Appendix B) are required:
- Appendix B-1, Grant Disbursement Schedule Form – lists due dates for bi-annual reports and payment requests, based on grant approval date
- Appendix B-2, Consent Form – binds the grantee to terms, conditions, and requirements of both D.22-05-029 and the resolution awarding the grant
- Payment Data Record Form (STD 204) – is required when receiving payment from the State and information provided in this form will be used by the Commission to prepare IRS Form 1099.
Bi-Annual Reporting and Payment Requests

- Consortia grantees are required to submit bi-annual progress reports and/or payment requests.
- All reports must be submitted by no later than 3 months after each six-month reporting period.
- Bi-annual progress/completion reports and payment requests shall be based upon the approved Work Plan and Performance Metrics Plan and approved Detailed Budget Proposal.
- All grantees must submit bi-annual progress reports on the project status irrespective of whether a progress payment is requested.

Reimbursement for Annual Public Workshop

All consortia receiving CASF grants shall attend at least one of the CASF annual public workshops to be conducted by Communications Division.

- May claim reimbursement for travel expenses and per diem costs associated with each annual public workshop
- A total budget up to $10,000 per consortium, $2000 per person for up to five delegates, for each annual public workshop
- **Appendix C-5, Public Workshop Reimbursement Request Form, submitted along with:**
  - Payment Request Package
  - For each claimant requesting reimbursement, a Travel Expense Claim (TEC) Form (STD 262A) must be submitted with supporting documentation and receipts

Annual Audit Requirement

Each Consortium is required to conduct an annual audit of its Consortium Grant program expenditures and submit an annual report to the Commission, that includes both:

- A description of activities completed during the prior year, how each activity promotes the deployment of broadband services, and the cost associated with each activity
- The number of project applications assisted

The annual audit report should be prepared by an independent, licensed certified CPA, and provide assurance that the consortium’s financial statements are:

- Free of material misstatement
- Fairly presented based upon generally accepted accounting principles

Thank you!
For Additional Information:
Contact: CASF_Consortia_Grant_Administrator@cpuc.ca.gov
CSEDD CALIFORNIA ADVANCED SERVICE FUND (CASF) GRANT OPPORTUNITY
$200,000/YR. OVER 3-YEARS = $600,000 APPLICATION DUE 7/15/2022 THREE YEAR CYCLE

WORK PLAN IDEAS

1) Develop governance structure and convene board/commission/work group
2) Create regional capacity to engage communities at all levels
3) Provide regional outreach/coordination of priority projects – based on Roadmap data
4) Engage state agencies (Caltrans, CPUC) and PG&E on projects for dark fiber/conduit opportunities
5) Identify Programmatic County Wide EIR opportunities to expedite shovel ready deployment strategies
6) Developed enhanced GIS mapping tools to detail unserved and underserved households & businesses (<10/1)
7) Provide clarity and guidance on grant opportunities, timing, and coordination
8) Expand on Geotel speed test data Alpine Co (nonresidential) from SBC Gold Country Consortium
9) Purchase speed test data via OOKLA (Placer, Nevada, El Dorado, Sierra = $14,000) – this was supposedly done by the former Central Sierra Connect Broadband Consortium (CSCBC)

The former CSCBC under the (Amador Tuolumne Community Action Agency) represented Mariposa, Tuolumne, Calaveras, and Amador counties, as well as the western side of Alpine county. CSCBC received approval for a $450,000 Consortia Account grant for a three-year program. After one year extension, the grant ended in November 2015. CSCBC’s prior consortia grant funded activities included: identification of viable projects aimed at increasing access to unserved and underserved areas; promoting adoption of broadband for the disadvantaged populations; and providing opportunities for access and educational assistance through training programs and neighborhood information centers.
https://www.atcaa.org/central-sierra-connect-broadband

SBC is interested in working with us and supporting Alpine County be situated in our Consortia rather than splitting the county (east/west) into their Gold Country Consortium. Letter of support.
GOVERNING BOARD SPECIAL MEETING

MINUTES
Thursday, October 13, 2022 9:30 a.m.

Teleconference:
Join Zoom Meeting:
https://us02web.zoom.us/j/6067573943
Dial-in audio: 669-900-9128
Meeting ID: 606 757 3943

CALL TO ORDER – ROLL CALL

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   a. Consideration of Adopting a Resolution *Re-Authorizing* Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding CSEDD Board Meetings in Person or Remotely
   
   *Motion approved, (M) T. Woodrow, (S) K. Gallino, ayes carried, 4 absent.*

2. **ORAL COMMUNICATION:** None

3. **CONSENT AGENDA:** The following Consent Agenda items are expected to be routine. They will be acted upon by the District Board at one time. Any Board Member, staff member or interested person may request that any Consent items be removed for discussion.
   
   a. Approval of the Minutes of the September 8, 2022 meeting of the CSEDD Governing Board
   
   *Minutes accepted, (M) K. Gallino, (S) T. Schiff, ayes carried, 4 absent.*

4. **ACTION ITEMS:**
   a. None.

5. **INFORMATION/DISCUSSION ITEMS:**
   a. Welcome Karen Warburton to the CSEDD board as Amador Citizen Member
   b. CEDS Project Update / Survey Results (Chico State Enterprises)
      
      *See PowerPoint presentation attachment.*
   c. Geo Partners – broadband speed testing
      
      *Item moved to next meeting.*
   d. CASF grant update (K. Gallino)
      
      *K. Gallino announced that the grant has been awarded. She would like to set up a task work group to do speed test and surveys. The grant award is 200,000 a year for 3 years.*
   e. Board member topics of interest (Roundtable)
      
      *None.*

6. **NEXT MEETING(S):** 2022 meeting dates (all at 9:30 AM)
   
   Nov 10, 2022 – Regular Board meeting, Dec 8, 2022 – Special CEDS meeting

7. **ADJOURN**

In accordance with the American with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Administrative Assistant of Mother Lode Job Training (MLJT) at 209-588-1150. Notification 48 hours prior to the start of the meeting will enable the Administrative Assistant to make reasonable accommodation to ensure accessibility to this meeting.
# CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT
## BOARD MEETING SCHEDULE 2023

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<tr>
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<td>Thursday, February 16, 2023</td>
<td>9:30 a.m. - 11:00 a.m.</td>
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<td>REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT</td>
<td>Thursday, May 18, 2023</td>
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<td>REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT</td>
<td>Thursday, August 17, 2023</td>
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<td>REGULAR MEETING OF THE CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT</td>
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### Primary Location
Central Sierra Economic Development District
197 Mono Way, Suite B
Sonora, CA 95370
Phone: (209) 533-3396

### Zoom Conference Link
[https://us02web.zoom.us/j/6067573943](https://us02web.zoom.us/j/6067573943)
Phone: (669) 900-9128
Meeting ID: 606 757 3943

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If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at ksmith@mljt.org

CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA